

External Examiners Guide: Viewing Assessments via Blackboard Grades

Help and Support

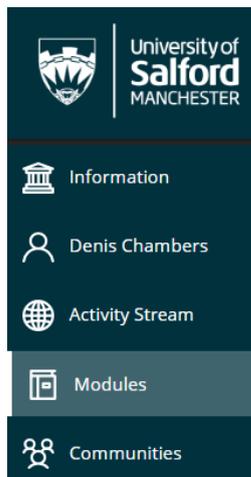
To report and issue, please enter a case into the Digital IT Portal

<https://salfordprod.service-now.com/sp>

Login to Blackboard

To access Blackboard, you need a Salford University username and password.

1. Open https://testlivesalfordac.sharepoint.com/sites/UoS_Staff
2. When prompted, enter your university email address and password, and complete the necessary authentication.
3. Scroll down the webpage and click on the link for Blackboard.
4. Any Blackboard modules you have been given access to will be listed under Modules.



5. Click on the title of the module you are examining.
6. At the top of the module is a link to **Grades**, click on this to enter the Grade Centre.

Point of Care Ultrasound

Content Calendar Discussions **Grades** Messages

7. Every assessment in the module is listed in Grades. Click on the title of the assessment to view a list of students and the submissions they have made.