



University of
Salford
MANCHESTER

Applicant
Visit Day
Travel
Bursary

2023

Welcome to your **Applicant Visit Day!**

We hope you have a great day finding out more about what life is like as a Salford student.

Here are a few notes for you about the travel bursary we're offering, what will happen next and how to claim your bursary.

First things first, please make sure you check-in at the event by going to any of the check-in points and having your QR code scanned. This is how we know you attended the event, and if you want to claim back the award, we need to know you were there!

A couple of days after the Applicant Visit Day, we will send an email to all attendees* which will include a form you must complete for us to process the travel award. There are a few rules and regulations to this, as you might expect, so here's a quick run down:

*Please note that this will be sent to the primary email used to book onto the Applicant Visit Day

- / Payments will be made via BACS transfer to UK bank accounts only.
- / You will be asked to provide the relevant sort code, account code and account name for the account you want the money to go to. Please make sure you double check this before you submit the form.
- / You are able to use a parent or supporter's bank account, should you wish, but you must put the correct account details, including the name.
- / The form will also ask you to submit your postcode, which we'll check against the address on your application.
- / All claims must be submitted within fourteen days of the Applicant Visit Day, and payment will then be made within ten days.
- / The payment rate is £20 per applicant living within Greater Manchester, and £50 for those outside Greater Manchester.
- / The payment is per applicant attending the event, not for each person who may attend with you.

The information you provide will be kept securely and in keeping with the University's Data Protection Policy available at salford.ac.uk/privacy.

If you have any queries about the process or payments, you can contact us on enquiries@salford.ac.uk or **0161 295 4545**.

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