

## Salford Education Technology Fund

<b>Who can apply?</b>	<p><b>ALL</b> students, at <b>all</b> levels including undergraduates and postgraduates <b>EXCEPT</b></p> <ul style="list-style-type: none"><li>• Degree apprentices</li><li>• Students studying at partner colleges (Salford City College and Hopwood Hall)</li></ul>
<b>Who is this scheme for?</b>	<p>This scheme is for those students who cannot afford to buy their own laptop and, due to the current COVID situation, their ability to partake in study is severely compromised. In deciding whether or not to apply for the scheme, please think carefully about your situation. If you can afford to pay for your own laptop, please <b>do not apply</b> as you will be taking up funds that could help someone who really needs our help.</p> <p><b>Please note: checks will be made to ensure those applying are genuinely in need.</b></p>
<b>How do I apply?</b>	<p>There is an application form on the <a href="#">Salford Education Technology Fund</a> page on the Student Hub</p>
<b>When can I apply?</b>	<p>Application sessions will open during trimesters 1, 2 and 3 and these will be advertised through the Student Hub. The first window opens 13.09.2021.</p>
<b>When will I hear?</b>	<p>You will receive an email sent to your <b>University email address</b> within 10 days of the application window closing.</p> <p><b>IMPORTANT:</b> It is your responsibility to keep checking your <b>University email address</b> to see if you have been successful!</p>
<b>What happens if I'm not successful?</b>	<p>The email will indicate all the other options for accessing equipment</p>
<b>Can I appeal if I'm not successful?</b>	<p>We will do all we can to help as many students as we can, but there is a finite pot. However, if you wish to tell us more about your circumstances you can email: <a href="mailto:SES-SETFund@Salford.ac.uk">SES-SETFund@Salford.ac.uk</a></p>
<b>What do I get?</b>	<p>You will be notified by the University via email to advise whether or not you have been successful. To verify your account, the University email will be followed by an email from XMA (the company supplying the equipment) advising you of the website address and your log in details.</p> <p>When you log in you'll see that there are two devices from</p>

which to choose. Simply choose your laptop and XMA will post the equipment to your UK address.

**Do I need to buy software too?**

No. As a student registered at the University you are automatically entitled to Microsoft Office 365 so you will be able to download this free of charge when you receive your new device.

**How about postage & packaging?**

The cost of postage and packaging for items dispatched to addresses in the UK is paid for by the supplier. There may be a charge for packages dispatched to addresses overseas.

**What if there's a problem with the item?**

You'll need to email the XMA accounts team using the email address on the XMA website

**Can I use Inspire funds to buy XMA?**

No. Any credit received through the Salford Education Technology Fund has to be used to buy items from XMA only. Similarly, any credit received through Inspire can only be used to buy items from the Inspire online shop. However, students can add their own money to purchases made on either site. For instance, you may get a device from XMA but use your Inspire fund to buy a head set for use with Microsoft Teams.

**I've been awarded credit through the International Technology Bursary.**

**Can I apply to this fund as well?**

Yes, students who have received credit through the International Technology Bursary may apply to the Salford Education Technology Fund.

**If I'm not successful in Trimester one can I apply to the SETF in trimester two?**

Yes, but those students applying for the first time in January will be treated as a priority.