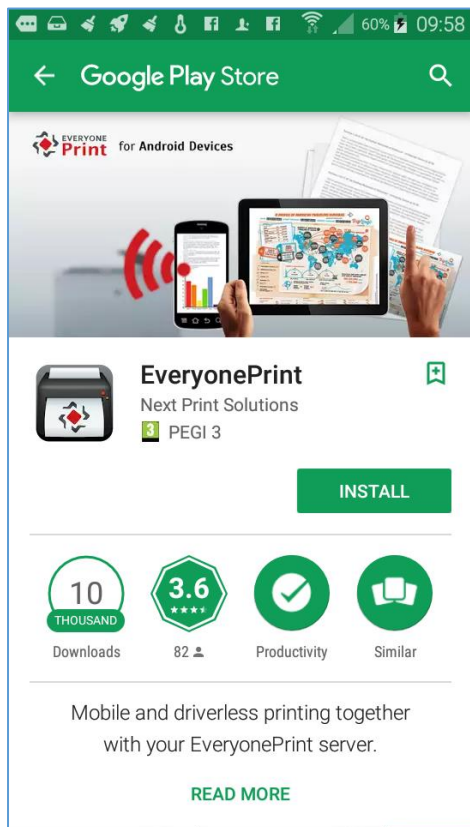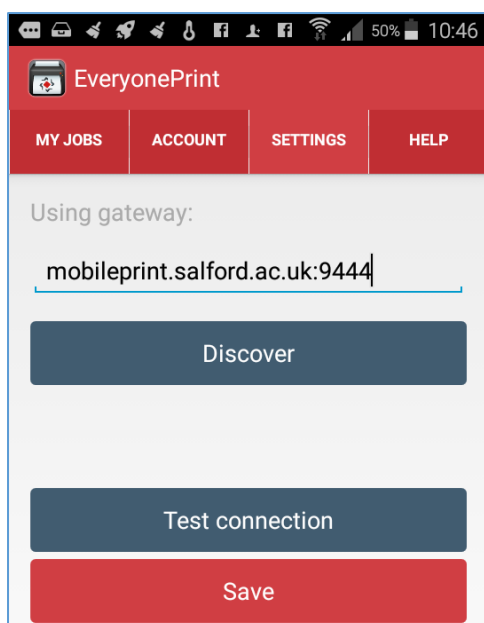# EveryonePrint – Mobile Guide

To print from a mobile device you need to download the **EveryonePrint** app.
Search for 'EveryonePrint' using the app store your phone OS uses.

Open it and enter the gateway on the settings tab: mobileprint.salford.ac.uk:9444

Click on Test connection and when the Save option appears click on it. Once this is done your device should remember it for future use
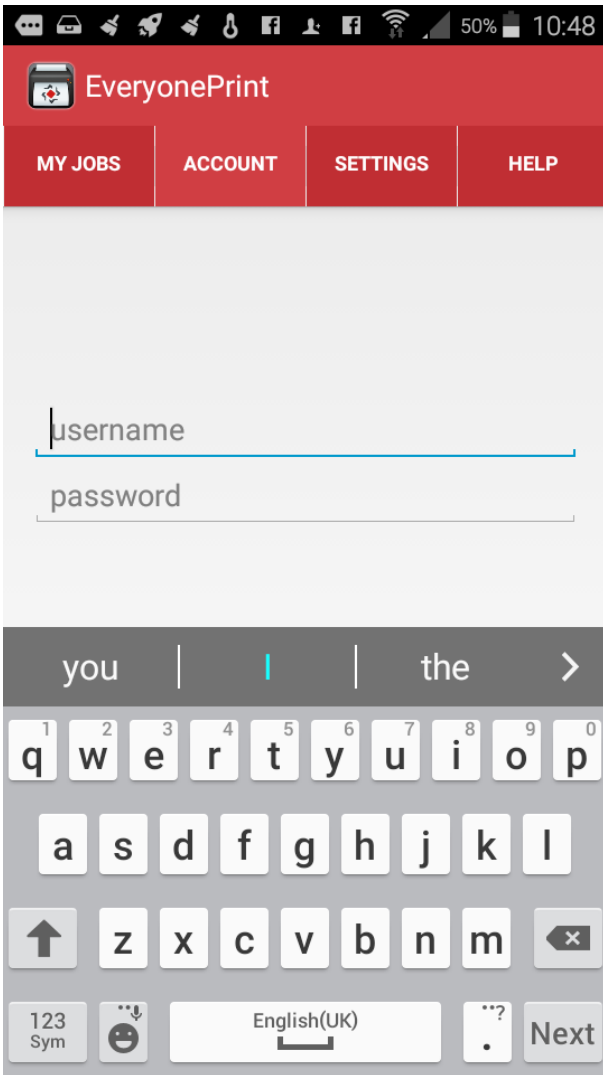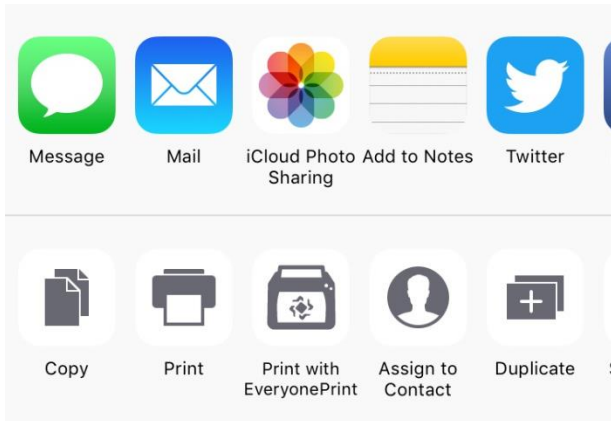
Login using your UoS Username and Password

Printing an Image/PDF/Word File/PowerPoint File

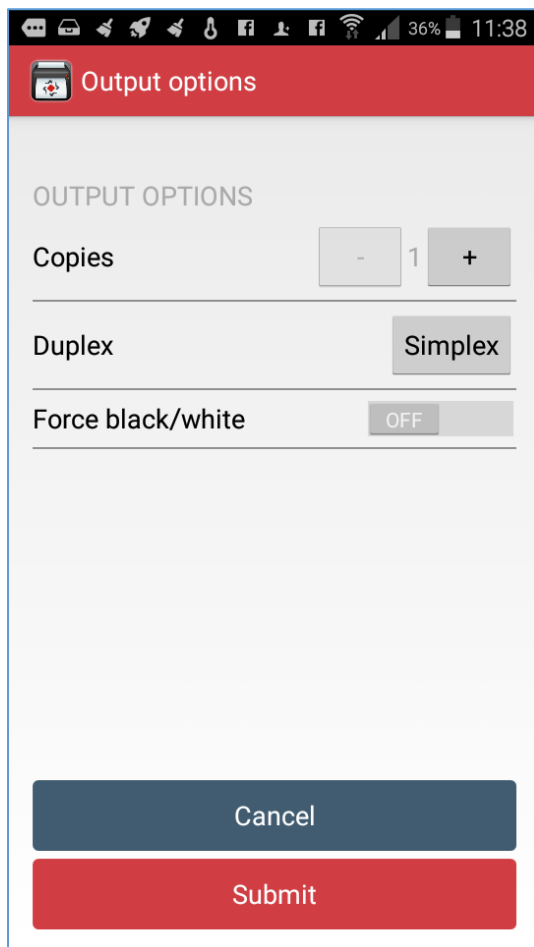Select the file or document and then share via EveryonePrint
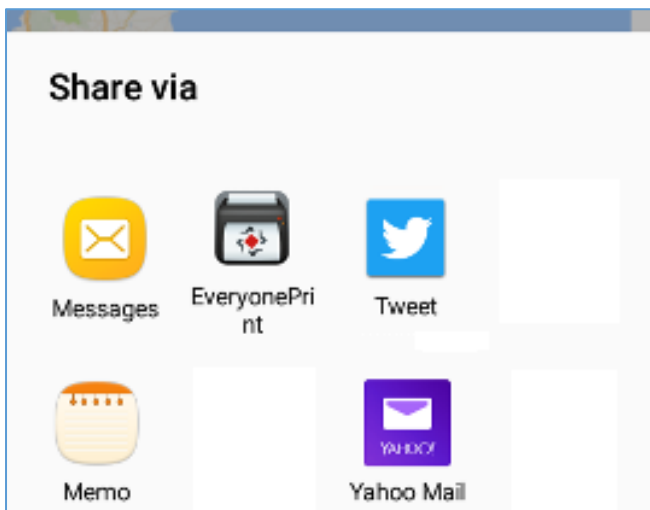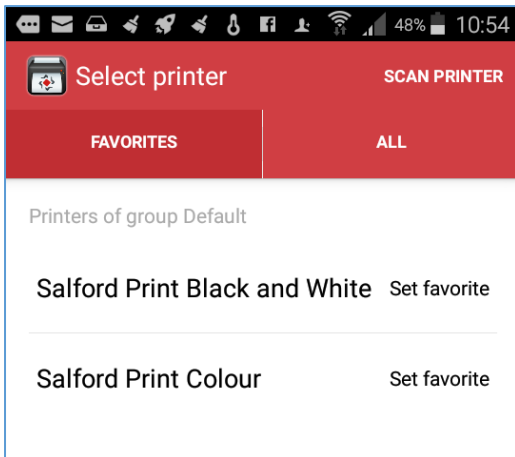
Or on an iPhone:

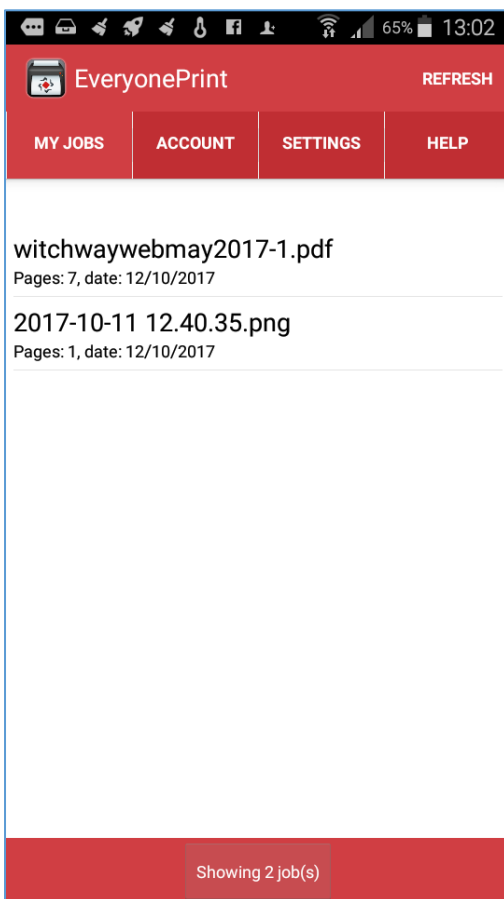**Output options** – the default is: **1 copy/single sided (simplex)/colour**

You can change these settings if required. Press **submit** to send the job
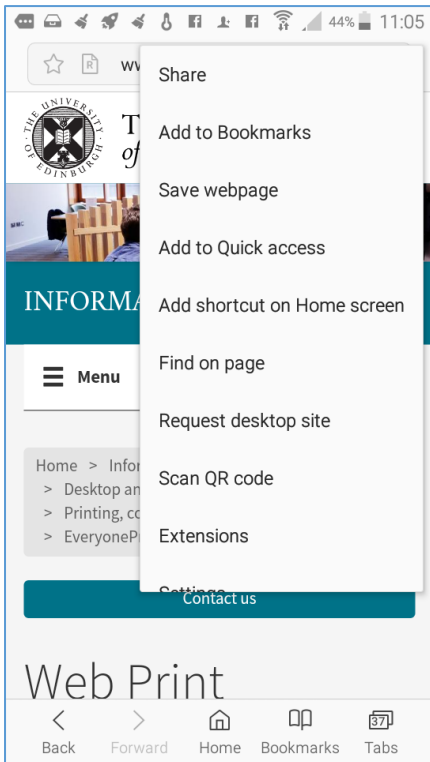

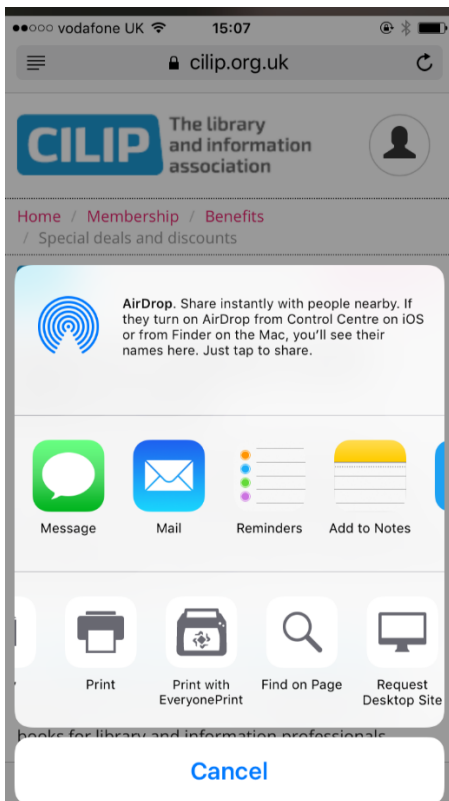Select **Black & White** or **Colour** as you chose in output options

The job should appear in the **My Jobs** tab

Printing a web page

iPhone:

Select and share via EveryonePrint