

SELF-CERTIFICATE OF PERSONAL SICKNESS/INCAPACITY FOR STUDY

If you are absent from your studies, you must complete a Self-Certificate to cover periods of sickness for a period of up to one teaching week (7 days) and provide this to your school in place of your weekly attendance monitoring form.

If the period of sickness/incapacity **extends beyond one teaching week**, a doctor's statement (or statements) or a statement **from a health professional** must be produced to cover all additional consecutive days. This must also be provided to your school and submitted via Salford Advantage **each week** until you return in the absence of your Tier 4 Attendance Form.

Please use **BLOCK** letters

Student ID @

Name

Course of Study

College or School

Period of sickness/incapacity for study

| | Day (i.e. Monday) | Date (i.e. 28 th) | Month (i.e. March) | Year (i.e. 2015) |
|-------------------------|--------------------------|--------------------------------------|---------------------------|-------------------------|
| First Date of Sickness | | | | |
| Expected Date of Return | | | | |

Details of sickness/incapacity:

I was unfit to attend for study for the following reason. (Please indicate symptoms or cause):

Student's signature:

Date: