Finding information using Library Search

Built Environment
As a student here you have access to a wide range of high quality, academic information, including:

- Books/electronic books
- Journals and journal articles
- Databases
- Newspaper articles
- Past exam papers
- Theses

These sources of information can help you improve your work and often include information you cannot find elsewhere on the internet.

All of our resources can be found in Library Search and many of them are available electronically and so can be accessed from off-campus.

Let’s take a look at the best way to locate and use them…

The first thing you should do whenever you need to find information is to make a plan.

Identify the keywords and key phrases from your assignment brief/research topic and make a list of them, because you will need these to search with.

Ask yourself a few questions; are there any alternative words or phrases you can use? Are there other topic areas you might need to consider? What types of resources do you need (books, journal articles, statistics, etc.)?

Thinking about these things in advance will help you once you start searching for information. Make a plan before you start searching!

Need more info?
Find out more on planning a search here:

http://www.salford.ac.uk/skills-for-learning/home/finding-and-understanding-information/planning-your-search.
Library Search is the gateway into all of our resources. Library Search is a reliable source for finding information and contains sources you will not find elsewhere, so you should always check here first.

All library resources, both in print and electronic format can accessed through here:


Always sign in to Library Search with your network username and passwords first, especially when using it from home.

Take a look at your online reading list on Blackboard for ideas of where to start in terms of course reading.

Need more info?
Find out how to locate, understand and use information here:

http://www.salford.ac.uk/skills-for-learning/home/finding-and-understanding-information

Reference

Once you have planned your search, looked for information and used it in your assignment/research, you need to reference it.

You should reference everything you use.

All sources used should have an in-text citation and a full reference in your reference list.

References should be in APA 6th (Harvard) style unless stated otherwise.

Need more info?
Find out how to reference the information that you find here:

http://www.salford.ac.uk/skills-for-learning/home/using-and-referencing-information/referencing.
Resources in the **Built Environment** area that you may find useful include:

**Books & eBooks**
- Building Construction Handbook by R. Chudley
- Concise Encyclopedia of Construction Terms and Phrases by K.F. Schmid
- Dissertation and Writing for Construction Students by S.G. Naoum
- Introduction to Building by D. Osbourn & R. Greeno
- Law and the Built Environment by D. Wood
- NBS Buildings
- SPONs Estimation Guides
- The Study Skills Handbook by S. Cottrell

**Journals**
- Architects' Journal (AJ)
- Building
- Building and Environment
- Building Design
- Construction News
- DETAIL
- Engineering, Construction and Architectural Management
- Journal of Building Engineering
- Journal of Building Survey, Appraisal & Valuation
- Journal of Property Research
- Sustainable Construction and Design
- The Architectural Review

**Databases**
- Academic Search Premier
- ASCE Library
- BCIS Online and BCIS Rates
- Business Source Premier
- Construction Information Service (CIS)
- Emerald Insight
- Estates Gazette Interactive (EGI)
- i-Law
- ISURV
- NEC in Academia
- Nexis Business and News
- ScienceDirect
- Scopus
- Scopus
- Westlaw
If you need a journal article we do not have access to, you can request it using our Document Delivery Service. See here for further information: http://www.salford.ac.uk/library/use/document-delivery.

If you need a book that we do not have in stock, you can request that we purchase it for the library via your Library Champion. See here for further information: http://www.salford.ac.uk/library/help/library-champions.

For any further library or referencing help, please contact your Academic Support Librarian, Tracy Breheny:

\[ \text{t.m.breheny@salford.ac.uk} \mid +44 (0) 161 295 6678 \]

Skills for Learning can help you develop your library, study and digital skills, so take a look at our webpage for guides, eLearning packages and workshops: http://www.salford.ac.uk/skills-for-learning.

As a member of the University of Salford you can sign up to use the Sconul Access scheme which allows free access to a number of different academic libraries in the UK.

There are 187 institutions across the UK which are part of this scheme.

For further information, and to see a list of the institutions involved, please see here: http://www.sconul.ac.uk/.

Please note: If you need this guide in another format, please contact your Academic Support Librarian.