



University of Salford

# Postgraduate Study Guide

Applying, Courses, and Finance



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## Types of Postgraduate Study

Postgraduate study can be defined in one of two ways; Postgraduate Taught (PGT), and Postgraduate Research (PGR).

Taught courses are generally also simply called master's degrees, however, they encompass a wide range of qualifications of which master's are only one, but admittedly the largest, part.

Taught courses include:

- **PG Certificate** – usually the shortest qualification, requiring around 3-4 months study, though it can take longer.
- **PG Diploma** – normally equal to two full time semesters or the part-time equivalent. A student whose performance on a Diploma course is of a sufficiently high standard may transfer to an appropriate master's programme and the time spent on the Diploma will be counted towards the master's award.
- **MA, MSc, MRes, MLitt, MEng, MPhys, etc** – the most common PGT qualification, the majority of master's courses are one calendar year, full-time courses, featuring two semesters of teaching and an end of year dissertation or project. These can also be taken part-time, stretching the length of the course but spreading the cost.
- **MBA** – A master's in Business Administration, this is a degree programme designed specifically for those in a business management capacity with at least two years of work experience looking to enhance their skills in an academic environment to later return to work and progress their career.

Many of the courses and qualifications can be taken via **Distance Learning**, allowing you to learn online and without having to relocate to Salford or your chosen institution. Not all courses are available through DL, but the list is constantly being expanded and it is worth checking to see if your course qualifies should you wish to study away from your chosen university.

Research courses are more commonly understood to be PhD or Professional Doctorate degrees, but also include the MPhil.

- **MPhil** – Not widely advertised these days, the MPhil is a less advanced qualification than the PhD and is completed over two years of study. The dissertation is normally shorter than at PhD, and the course is often inclusive in PhD study.
- **PhD** – The most common research degree and the highest level of study achievable, the PhD is a three or four year, full-time degree over which period the student completes an intense period of research in a chosen field, supported by a PhD supervisor. The degree is normally taken by those looking to forge a career in academia.
- **Professional Doctorate (Prof Doc)** – the Prof Doc qualification has been around since the early 1990s, and differs from the PhD by being more attuned to pursuing professional rather than academic careers, lasting between 2-5 years of full-time study.



## Should you do a Postgraduate Course?

Whether a PGT or PGR degree, any postgraduate undertaking is a lengthy, intense period of highly specialised study that can be very taxing on an individual. Before you apply for any course, it's worth considering your reasons for doing one in the first place.

You may love your subject or think PG study will give you the competitive edge, but will it help you get closer to your career goals?

- **Is the course required for your profession?**  
If you're interested in academia or research then a PhD is likely to be required. Perhaps you're looking to develop yourself outside of the academic sphere and a PG degree will give you the skills you otherwise wouldn't have, through a programme like an MBA or Prof Doc.
- **Does it give you specialist knowledge – or the opportunity to pursue specialist knowledge – that could not be gained at UG or PGT?**  
You may love study for the pursuit of knowledge alone, and if so does your chosen PG degree give you the chance to explore areas that you only briefly touched on at a previous level, but nevertheless found fascinating, or perhaps never had the chance to study at all. Maybe there's a particular area of your subject that you feel is underexplored or underrepresented, or a facet of it that you feel is deserving of more attention in an attempt to widen the accepted canon of your field.
- **Does it come with a professional accreditation in your chosen subject area?**  
Many people choose to study for a PG degree because it gives them something professional alongside their academic achievement. Certain courses come with certain accreditations that may be necessary for particular professions. However, it's also worth noting that some courses do not contain the necessary qualifications to practice certain professions; Salford' Midwifery master's does not enable you to become a midwife, for example.
- **Can you afford the course? Can you look at part-time options?**  
Fees, funding, and finance are arguably the biggest barriers to PG study – can you afford to study for the course as well as support your living arrangements? It's worth looking at part-time study options if you feel the cost may be too much to bear initially, allowing you to pick up a part time job or explore the possibility of reducing your current work hours. Naturally, this will mean that the course length will be extended, from 1 to 2 years in the majority of PGT cases, and 3 to 6 years for PGR, but is this in fact a more attractive option itself, allowing you to split the length of your study to help alleviate deadline pressures around your life.
- **Could you study overseas?**  
Does your chosen degree scheme give you the opportunity to study overseas if needed? Your PhD might benefit from some important research being done in Europe, Asia, or America, and is there the option to get out to these locations as part of your research? If so, is there full or partial funding available to help you? There is a fantastic community of postgraduate students all around the globe, helping each other develop their research at conferences, in publications, and in the research they're doing themselves. Do you have the option to get out there and meet and talk to people about their experiences?

These are just five of the important questions you should be asking yourself when thinking about PG study, and of course you may have more of your own too. It's ok not to know the answer to these



questions and more, but over time you should start to formulate an idea of where you want to be, and how you want to get there, and answering these questions can certainly help.

If you would like a little more guidance about your PG options, or just want to talk it through with someone at the university, get in touch with Tom Pinder and arrange an informal appointment via [t.w.pinder@salford.ac.uk](mailto:t.w.pinder@salford.ac.uk) or on 0161 295 5514.



## Choosing Your Course

The quality, cost, and teaching style of each course will vary across institutions. Some universities may have specialisms in areas that others do not, while some courses may only be available at particular establishments.

University websites are almost certainly going to be your first port of call, and you can often find a wealth of information on them about any courses you may be interested in. Often the names of some of the academics who teach or supervise those degrees will be included here, and it's perfectly ok to email them and strike up a conversation about the course in a bit more detail.

As well as the university websites, there are many third-party websites that can also help with narrowing down your choice. Those listed below can be excellent resources when embarking on your search:

- [FindAMasters](#)
- [FindAPhD](#)
- [Universities Worldwide](#)
- [TARGETPostgrad](#)
- [Prospects](#)

For both PGT and PGR it's important to see if the tutors and supervisors are available for your chosen year of entry. Many universities will publish a list of all the PGT courses and modules they offer, but due to staff research and sabbaticals they may not run all the time. Equally, whilst some university may be ideally situated to help supervise your PhD, ensure that they are not on research leave for your year of entry.

One of the best resources for evaluating a course is to speak to current students on that course. Students are often available at PG Open Days and similar events to speak to people about their own experiences on the course. Additionally, feel free to email the tutors on the course to speak to them in more detail about specific modules, or to find out more about their key areas of research. Portals such as Salford's [SEEK](#) can also provide some illuminating information on this.

Also consider who else may be teaching on the course; is it also taught by industry professionals? Many of Salford's PG degrees come with the opportunity to undertake a placement to gain further practical skills in relation to your academic ones, allowing you to gain academic knowledge from your tutors and professional expertise from those already working in the field. This can be invaluable when it comes to employment, but will also help you decide if you prefer a more theoretical or practical approach to your subject.

When thinking about professional qualifications gained as a part of your degree it's also worth bearing in mind where that qualification allows you to practice if you're thinking about moving overseas. Professional bodies themselves can often provide this information, so it's worth exploring if you know your course comes with accreditation and you want to take it overseas upon graduating.

What are the employment rates like upon completing the course? This may be more prevalent those not looking at PGR degrees, but websites like [Prospects](#) can give a good indication on what graduates do after their postgraduate study.

## Fees, Funding, and Finance

Cost is often the biggest barrier to PG study, but there are a wealth of funding options available that can help alleviate the financial burden. Whilst this section won't deal with all options exhaustively, it will highlight some of the main funding avenues available, and provide pointers on where to get the best funding information.

### Home/EU Students

The cost of a postgraduate degree can vary across institutions, and from degree to degree. Fees at Salford currently range from £6,252 - £9,500 for postgraduate taught courses, with the MBA rising to £17,280 (2017/18 entry). Those undertaking their degree part-time would pay between £1,230 - £2,250 per 30 credits or module. Full details of specific course fees can be found on the individual degree webpage through [Coursefinder](#).

Postgraduate Research fees display a greater range based on a number of different factors. The varying costs for entry into the different research schemes are listed below:

Type	Fee
Full-time	£4,121
Part-time	£2,065
Split-site	£5,750
Split-site School of Built Environment	£7,630
PhD Online Programme (MERIT)	£6,640
Online Doctorate	£6,640
Online PhD: Business and Management full-time	£4,121
Online PhD: Business and Management part-time	£2,065
Professional Doctorate in the Built Environment	£3,970 per year for years 1 & 2, plus £2,060 per year for years 3, 4 & 5
Professional Doctorate in Health & Social Care	£2,800 per year for 5 years

Thankfully, there are options to help alleviate the cost of your degree:

#### University of Salford Loyalty Discount

The Salford Loyalty Discount is currently under review. In previous years this has taken the form of a 25% fee reduction for existing or previous Salford students who choose to study their PGT degree at Salford. A similar, revised scheme is expected to be announced in the coming weeks.

#### Vice Chancellor's Excellence Scholarship

The VCES is currently under review. Previously, if you had a 2:1 honours degree or above (or equivalent) you were automatically awarded the Vice Chancellor's Excellence scholarship when you began your master's course at Salford.

- £1,500 tuition fee discount (all Master's courses)
- £4,000 tuition fee discount for the MBA programme

A similar revised scheme is expected to be announced in the coming weeks.

#### External Funding Resources

[Postgraduate Funding](#)  
[Research Councils UK](#)  
[Postgraduate Studentships](#)  
[FindAMasters](#)  
[FindAPhD](#)

There are many bodies that provide external funding, and many websites that can help you find it. These are just a handful of those out there so be sure to dig around. You can even get funding for being a vegetarian!

#### For more information...

Check out our website where you can find even more pointers to help you fund your degree.

[Taught Courses](#)  
[Research Courses](#)

[18 fully-funded PHD Studentships](#) have also been announced for 2017/18. The deadline for applications is 31<sup>st</sup> March 2017.

These aren't the only options available to you, and you may wish to explore other funding avenues to help with your finances. Most PhD students will be expected to teach as part of their research, and this will come with its own remuneration. Equally, you may wish to pick up a part-time job, but it's important to remain realistic about how much you can do, especially if you choose to do your research full-time.

For those considering a PhD in a science or business field, many employers will look to sponsor research into specific areas, and it's worth investigating if your research may be eligible for employer funded study.

Lastly, Professional Career Development Loans are a popular option with many students, though these will likely see a fall in take up because of the introduction of the Postgraduate Taught Loans scheme (see below). A PCDL is only available to those on a vocational course, and can be for any amount between £300 - £10,000, but the repayments can be off-putting for many student. For more information on the PCDL, visit [www.gov.uk/career-development-loans/overview](http://www.gov.uk/career-development-loans/overview).



## Postgraduate Taught Loans

These Postgraduate Loans are now available to apply for via [Student Finance England](#)

Launched in 2016/17, the Postgraduate Taught Loans scheme is now entering its second year, with a few small but not insignificant changes being made for 2017/18. £10,280 is now available for students looking to study their master's degree for the first time. The loan is:

- A contribution towards the costs of study (fees, maintenance and other costs)
- Non-means tested
- Paid directly to the student

### Eligibility

- £10,280 will be available for eligible postgraduate taught or research for full-time, part-time, and distance learning master's courses.
- Shorter postgraduate courses and postgraduate research courses beyond master's level currently do not qualify for the loan.
- These loans are only available for English and EU/EEA/Swiss students or students resident (for non-educational purposes) in England for a minimum of 3 years prior to the start of their master's.
- Individual loan schemes are in place for [Welsh](#), [Scottish](#), and [Northern Irish](#) students.
- Students under the age of 60 will be eligible.
- Full details of the student loans, including repayment details can be found [here](#).

To apply for your loan please use the link in the box above or [click here](#).

## Postgraduate Research Loans

All information taken from Government announcement 24/04/16

Plans to introduce loans of up to £25,000 to any doctoral student from England who has a place at a British university but no grant from any of the research councils have been announced as part of the budget delivered on 16<sup>th</sup> March by George Osborne, the Chancellor of the Exchequer.

The sums borrowed would be added to any outstanding master's loan and be repaid on the same terms, with a **9 per cent combined repayment rate for the two**. The 6 per cent repayment rate will be maintained for those that only take out master's loans. A technical consultation will follow to set out the detail.

If you have any questions about either the Taught or Research loans, please feel free to email [Tom Pinder](#), our Postgraduate Recruitment Officer, for a chat about them. More information on the Research loans will also be available on this website once it is announced.

## International Students

Prices differ for international students compared to their Home/EU counterparts, with full-time study costing between £12,900 - £18,975 (the MBA remains the same at £17,280). Here you'll find some information about what funding is available to you, but there are a host of other options out there, and remember that your own country may also offer scholarships and bursaries of their own.

### University of Salford Loyalty Discount

The Salford Loyalty Discount is currently under review. In previous years this has taken the form of a 25% fee reduction for existing or previous Salford students who choose to study their PGT degree at Salford. A similar, revised scheme is expected to be announced in the coming weeks.

### International Student Bursary

Countries denoted by the World Bank as low and low-middle economies are eligible for a £1,000 discount on their tuition fees. You can see if the country you are from is eligible through the World Bank webpages:

- [Low income economies](#)
- [Low-middle income economies](#)

### Commonwealth Scholarships

Commonwealth Scholarships for Master's and PhD study in the UK are offered for citizens of developing Commonwealth countries. These scholarships are funded by the UK Department for International Development (DFID), with the aim of contributing to the UK's international development aims and wider overseas interests, supporting excellence in UK higher education, and sustaining the principles of the Commonwealth. For further information and application details please visit: <http://cscuk.dfid.gov.uk/apply/scholarships-developing-cw/>

### For more information...

Check out our website where you can find even more pointers to help you fund your degree.

[Taught Courses](#)  
[Research Courses](#)

As for Home/EU students, the cost for research degrees can vary greatly depending on your chosen mode of study. Here is the current list of fees for each research course permutation.

Type	Fee
Arts & Media	£12,210
Salford Languages	£12,210
Salford Business School	£12,600



Type	Fee
Salford Law School	£12,600
Environment & Life Sciences	£13,275
Built Environment	£13,275
Computing, Science and Engineering	£13,275
Health and Social Care	£13,275
Split-site	£5,750
Split-site School of the Built Environment	£7,630
PhD online programme (MERIT)	£6,640
Online Doctorate	£6,640
Online PhD: Business and Management full-time	£6,640
Online PhD: Business and Management part-time	£63,320
Professional Doctorate in the Built Environment	£3970 per year for years 1 & 2; £2060 per year for years 3, 4 & 5

## Making Your Application

Unlike undergraduate study where you would apply to a limited number of institutions through UCAS, postgraduate applications are made directly to the university, almost exclusively through your chosen institution's website. You can apply for as many courses across as many universities as you like, but your choices will probably be quite similar at course level, regardless of institution.

As part of your application you need the following documents:

- Two references, at least one of which is academic. It may be that one of the tutors you use for a reference may also be teaching on your course, or you may ask tutors who you have only been taught by at undergraduate level. Work references are also fine should you be returning to study after a period of employment.
- Transcripts or certificates demonstrating that you meet or are predicted to meet the entry requirements for your course.
- Evidence, if English is not your first language, that your command of English meets the standards required for postgraduate study (an IELTS score of 6.5, or the equivalent, is the norm)
- A copy of your passport, if you are coming to us from outside the EU and will require a student visa.

For most universities there are no closing dates for applications, and you can apply all year round. For Salford, we have multiple entry dates that vary based on your specific course, but in general we advise to leave it no later than 6 weeks before the start date of your course.

If you are applying for funding then bear in mind that this **does** have strict deadlines, and in the majority of cases you won't be able to apply for funding until you have applied for your course.

If you would like further information on making your application, please contact [Tom Pinder](#).

## Writing a Research Proposal

The research proposal is a crucial part of your PhD or research application. You should discuss your proposal with the **Postgraduate Research Admissions Contact** of the School to which you are applying, to make sure you understand what is expected in your subject area.

When submitting an application, make sure that the specialist area you wish to study is covered by a member of staff at the University:

- Check individual staff entries on the [Research Centre sites](#) that relate to your area
- Explore [staff profiles](#) and check current research interests
- Take note of the relevant Research Administrator as you will need their details when completing your online application

There is no upper or lower limit on how long your proposal should be, but traditionally 1000-2000 words should be sufficient. It should not be too long or too short, and should provide an accurate overview of your thesis. Make it clear, concise, and coherent, and, most importantly, love what you do, as this is a project you will be undertaking for at least three years, and at times can prove to be a very independent and isolating experience.



- A clear working title for your research project.
- A clear statement about what you want to work on and why it is important, interesting, relevant, and realistic.
- Some background knowledge and context of the area in which you wish to work, including key literature, key people, key research findings.
- Consideration of the methods/approach you might use.
- Indication of the strategy and timetable for your research project and any research challenges you may face.
- A list of the key references which support your research proposal.

## Example Titles

The titles below indicate just how diverse a range of subjects can be explored at postgraduate level, research in particular, and also the niche and hyper-specific nature that you can take your study to. All titles listed here are real research projects that have been completed by Salford Students within the last five years.

- The Importance of Culture on Competitive Advantage of Nations
- Destination Branding: An Analytical Study Applied on Libya as a Tourism Destination
- The Power Struggles at Play During the Photographic Social Exchange
- Implementing Green Business Models in the UK Construction Industry: Opportunities and Challenges
- A Novel Technique for Measuring and Sensing Rain
- The use of Molecular Tools for Pan-Trypansoma Analysis and Epigenetics of the Host
- Analysis of the Gut Microbiome of the Common Black Slug: In Search of Novel Lignocellulose Degrading Enzymes
- The Effects of Heel Height, Shoe Volume, and Upper Stiffness on Shoe Comfort and Plantar Pressure
- Kinematics and Kinetics of Maximal Velocity Sprinting and Specificity of Training in Elite Athletes