University of Salford Policy on Open Access

Principles

The University of Salford has a long-standing and celebrated tradition as an "enterprising university which transforms individuals and communities through excellent teaching, research, innovation and engagement." We believe that providing unrestricted online access, wherever possible, to our publications will maximise visibility and accessibility and help realise their potential to make significant academic, economic, social and cultural impacts. The University is committed to academic freedom, and will support researchers to choose the most appropriate outlet for their work, regardless of career level, discipline or funding source.

Scope

The policy applies to all peer-reviewed journal articles and conference papers authored or co-authored by staff and postgraduate research students at the University of Salford.

Authors are also strongly encouraged to deposit in the University of Salford Institutional Repository (USIR) other forms of research output, including monographs and research datasets. These types of output are currently outside the scope of this policy, however this will be reviewed as publishing practices and research funder and government policy changes.

Responsibilities

Within the scope of this policy, the following responsibilities are established.

Staff and postgraduate research students are responsible for:

- Ensuring that, wherever possible, their research outputs are made available on open access through USIR in line with the requirements of this policy.
- Meeting the open access requirements placed on their research by funding bodies, regulatory agencies or under the terms of a research contract.
- Depositing in USIR publications co-authored with colleagues from other institutions.

The University of Salford is responsible for:

- Maintaining and managing USIR to support this policy.
- Ensuring that the full text outputs in USIR are compliant with publisher policy and copyright permissions.
- Providing support, guidance and training to staff and postgraduate research students on complying with this policy and those established by funding bodies and regulatory agencies.
- Implementing this policy and monitoring its impact.

Policy

The University of Salford requires that from the 1st April 2015:

1. Authors deposit full text copies of their peer-reviewed journal articles and conference papers into USIR at the point of acceptance for publication, and no later than ten calendar weeks after that date.

2. The full text output deposited should be the author's accepted and final peer-reviewed manuscript (known as the 'author's accepted manuscript'), although this may be replaced at a later date by the final version of record.

3. The full text output should be made open access through USIR as soon as possible after publication, and normally within 12 months of publication for articles in health, science and engineering and 24 months in the arts, humanities and social sciences.

4. Authors must ensure that their journal articles and conference papers acknowledge the source of funding and, if applicable, include a statement on how the underlying research materials – such as data, samples or models – can be accessed.

5. Authors must ensure that their outputs meet any open access requirements placed on their research by funding bodies or under the terms of a research contract.

Monitoring

The Research Strategy Implementation Group, chaired by the Pro-Vice-Chancellor for Research & Enterprise, will monitor the implementation of this policy.

For further information about this policy please contact the USIR Team.

Contact details

Repository address: http://usir.salford.ac.uk

Further information: www.salford.ac.uk/library/research/repository

Email: usir@salford.ac.uk

Internal: 56370 / 56642