



DOCTORATE EXTENSION SCHEME

The Doctorate Extension Scheme (DES) is designed to allow PhD graduates a longer period to find work with a Tier 2 sponsor, set up a business in the UK or gain valuable work experience in their field. The application can only be made from within the UK; it cannot be an Entry Clearance application.

Successful applicants will remain under the sponsorship of the University during the 12-month period of the Doctorate Extension Scheme and therefore candidates must have a Confirmation of Acceptance for Studies (CAS) from the University of Salford in order to apply under this scheme. It will be necessary for holders of this visa to remain in touch with the University as we will have monitoring and reporting duties to fulfil for the Home Office. If contact is not maintained and details not updated, Tier 4 sponsorship will be withdrawn and the visa cancelled.

Applicants must be sure that they have met all the responsibilities listed in Section B below. If you are aware that, because of extenuating circumstances, you do not meet the criteria listed you should provide a written explanation of the factors you wish to have considered along with any supporting documentation. **Please note: a retrospective doctor's note will not be accepted as evidence**

Once you have received your CAS, you must apply for your visa through the Check and Send scheme – further information can be found [here](#).

Please note: The Home Office will only accept original documents. You should keep a copy of all documents sent to the Home Office including your completed application form.



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Section A - Assessment Form

We will use the information that you provide in this form to assess your eligibility to apply for the Doctorate Extension Scheme – it is not an application to the scheme. If you are eligible, the University will issue a Confirmation of Acceptance for Studies (CAS) on your behalf which you can use to make an application.

Full Name _____ **Student ID** _____

Email _____ **Contact Tel Number** _____

Postal Address _____

Programme of Study _____

Start Date _____ **Expected End Date** _____

What do you intend to do if you are granted 12 months to remain in the UK under this scheme?

Seek employment in the UK Set up a business/enterprise

Other (please specify)

Please email this completed section A to HomeOfficeCompliance@salford.ac.uk

For Office Use Only:

The above applicant is eligible to apply for the Doctorate Extension Scheme YES / NO

The applicant is not eligible to be sponsored under the Doctorate Extension Scheme for the following reason(s):

Signed: _____

NAME: _____ *Date:* _____

Once eligibility has been assessed please ensure the applicant signs Section B – Your Responsibilities

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Section B – Your Responsibilities

In making this application request you must sign below to confirm that you understand and consent to the following:

- You have acted within the Immigration Rules during the period of your study;
- Your tuition fees have been paid in full;
- It is your responsibility to ensure that you make a **valid** application in the appropriate timeframe (not more than 60 days prior to the PRAB and not on or after the date of the PRAB);
- Your leave will expire 12 months after the programme completion date;
- You will inform the University of Salford of any changes to your contact details during the 12 months that you are on the Doctorate Extension Scheme;
- You will inform the University of Salford if you permanently leave the UK. The University will report this to the Home Office and your visa will be curtailed;
- The University of Salford will contact you by email at least twice during the DES sponsorship period. You must respond to this email with the required information within 10 days. If you fail to do so the University will report this to the Home Office and your visa will be curtailed.
- If, after you have applied to the Doctorate Extension Scheme, you fail to complete, or fail your PhD then the University will report this to the Home Office and your visa will be curtailed;
- The work conditions of the Doctorate Extension Scheme will not apply until you have submitted an application to the Home Office **AND** the award of your PhD has been confirmed. There are no restrictions on work for DES migrants except for work as a doctor or dentist in training, or as a professional sports person or coach;
- If you receive financial sponsorship from an official sponsor (or have done so in the last 12 months), the sponsor must give consent to your application to the Doctorate Extension Scheme;
- I confirm that I understand the purpose of the Doctorate Extension Scheme and, if granted a visa under the Scheme, that I will comply with the conditions of the Scheme and the University;



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- The University may withdraw sponsorship should it be made aware that you have breached the conditions of the scheme or the terms of your visa;
- In signing this form, I give my formal consent for the University to make enquiries on the progress and outcome of my visa application(s) with the Premium Account Manager and/ or the Home Office.

Full Name _____

Signed _____ **Date** _____

For HOCT Office Use Only:

CAS Issued _____

Date of CAS _____

Issued by: