

## RESEARCH AWARD REGULATIONS 2012/13

### 1. Research Awards of the University of Salford

The following are the Research Awards approved by the University of Salford:

Doctoral Level	Doctor of Philosophy (PhD) Engineering Doctorate (EngD) Doctor of Musical Arts (DMA)
Doctoral Level including accredited Taught/Modular element: Professional Doctorates	Professional Doctorate (DProf) Doctor of the Built Environment (DBEnv) Doctor of Real Estate (DRealEst) Doctor of Construction Management (DConsMgt)
Masters Level	Master of Philosophy (MPhil) Master in Research (MRes) Master of Science (MSc) Master of Laws (LL M)

There are also Taught Awards, Master of Science, Master in Research and Master of Laws, obtained by following an approved programme of advanced study. Detailed regulations for those Taught Awards are set out within the University's Academic Regulations for Taught Programmes.

### 2. Methods of Proceeding to a Research Award

The University determines the methods by which a candidate may proceed to a Research Award. Those methods are set out for each Research Award in Table A.

### 3. Admission

- (a) An applicant for admission as a candidate for a Research Award shall, in the first instance, submit an application on the prescribed form to the College in which the applicant wishes to study. The applicant shall give particulars of his/her educational career and qualifications as well as evidence of his/her fitness to undertake the proposed programme of further study.
- (b) If the person responsible for the field of learning within which the applicant wishes to study is satisfied as to the applicant's general suitability to undertake a programme of further study and research, he/she shall forward the application through the College Research and Innovation Committee for consideration.
- (c) The College Research and Innovation Committee may admit an applicant as a candidate for a Research Award if it is satisfied that the applicant is fit by reason of his/her ability and training to undertake the proposed programme of further study and research. Bachelor's and Master's degrees of this University or of any other degree awarding body recognised for this purpose by the Senate are eligible to satisfy the College Research and Innovation Committee.
- (d) For a doctoral level award the College Research and Innovation Committee must be satisfied that the Candidate has
  - i) a Bachelor's degree with an Honours classification of Upper Second or First or;
  - ii) a Postgraduate Diploma or Master's degree or;
  - iii) an academic or professional qualification incorporating study at least comparable to 120 credits at Framework for Higher Education Qualifications (FHEQ) level 7 as so deemed by the College Research and Innovation Committee or;

- iv) an equivalent level of attainment to (i) above through a combination of certified or experiential learning as so deemed by the College Research and Innovation Committee.
- (e) For a Masters level award the College Research and Innovation Committee must be satisfied that the candidate has
  - i) a Bachelor's degree with an Honours classification of Upper Second or First or;
  - ii) an academic or professional qualification incorporating study at least comparable to 120 credits at FHEQ level 6, with a level of achievement equivalent to a good Honours degree as so deemed by the College Research and Innovation Committee or;
  - iii) a Graduate Diploma or Graduate Certificate with a level of achievement equivalent to a good Honours degree or;
  - iv) an equivalent level of attainment to (i) above through a combination of certified or experiential learning as so deemed by the College Research and Innovation Committee.
- (f) At the time of admission the candidate's field of further study and research requires the approval of the College Research and Innovation Committee.

#### **4. Matriculation**

By virtue of his/her admission as a candidate for a Research Award a candidate shall be deemed to have satisfied any provisions of the Regulations for matriculation.

#### **5. English Language Requirement**

Notwithstanding Regulation 3 above, an applicant for admission as a candidate for a Research Award whose native tongue is not English will be required to satisfy the English Language requirement determined by Senate.

#### **6. Special Conditions**

- (a) The College Research and Innovation Committee may approve or prescribe special conditions for any candidate, including undertaking a preparatory course and/or performing satisfactorily in an examination, either before the date of commencement of the period of study or during the first half of the expected period of study.
- (b) Where a candidate is required to perform satisfactorily in an examination during the first period of study, his/her candidature may be terminated if his/her performance in the examination is not satisfactory.
- (c) Where a candidate is required to undertake a preparatory course and/or to perform satisfactorily in an examination before the date of commencement of his/her period of study, the candidate shall not be regarded as a candidate for the Research Award until his/her candidature has been confirmed by the College Research and Innovation Committee after receipt of a report on the preparatory course and/or examination.

#### **7. Category of Candidature**

The College Research and Innovation Committee may admit an applicant who satisfies the provisions of Regulation 3 in accord with the categories of candidature determined by the University and as set out on Table B.

**8. Supervision**

- (a) At the time of admission the College Research and Innovation Committee shall appoint a member of the staff of the University as a Supervisor for the candidate. The College Research and Innovation Committee shall seek to appoint a Supervisor who will be able to provide continuous supervision for the duration of the candidature.
- (b) It shall be the duty of the College Research and Innovation Committee concerned to make arrangements for the provision of adequate supervision, guidance and training and, with the support of the relevant Head of School, equipment and facilities for each candidate admitted to study in the College.
- (c) The duties of the Supervisor shall include:
  - (i) to report through to the College Research and Innovation Committee when required to do so by the College Research and Innovation Committee or by the provisions of these Regulations;
  - (ii) to supervise personally and direct, under the general direction of the College or other persons responsible, the study of the candidate;
  - (iii) to report to the College Research and Innovation Committee on the progress of the candidate;
  - (iv) to report as soon as possible if the candidate is not making satisfactory progress or seems unlikely to reach the standard required for the Research Award or is in any way failing to fulfil the conditions laid down for his/her candidature.
- (d) At the time of admission the College Research and Innovation Committee shall normally also appoint a Co-Supervisor for the candidate who shall be a member of the staff of the University. The College Research and Innovation Committee shall seek to appoint a Co-Supervisor who will be able to provide continuous input into the supervision of the candidate for the duration of the candidature.
- (e) The role of the Co-Supervisor shall be to assist in the supervision of the candidate.
- (f) At the time of admission the College Research and Innovation Committee shall appoint a Personal Tutor who shall be a member of academic staff who will provide pastoral guidance to the candidate and who shall not also act as Supervisor or Co-Supervisor or Internal Adviser to the candidate.
- (g) The College Research and Innovation Committee may also supplement a candidate's supervision by the appointment of an Adviser, a subject specialist external to the University who can provide academic and/or professional guidance on certain aspects of a candidate's field of study. A candidate without residence studying in collaboration with an approved partner shall always have an Adviser appointed. Any candidate permitted to undertake part of their programme of study away from the University may also have an Adviser appointed.
- (h) Exceptionally the College Research and Innovation Committee may also supplement a candidate's supervision by the appointment of an Internal Adviser, a member of University staff who will provide the candidate with specific professional guidance.

**9. Duration**

- (a) The programme of further study and research shall extend over a continuous period unless the College Research and Innovation Committee permits an interruption for a specified interval on the recommendation of the Supervisor.
- (b) At the time of admission the College Research and Innovation Committee shall determine the date of commencement of the candidate's period of study and the minimum duration of the period of study.

- (c) The minimum duration of the period of study is as set out for each Research Award on Table C.
- (d) The College Research and Innovation Committee may stipulate in any instance that the duration of a candidate's period of study shall be longer than the minimum permitted under these Regulations.

## 10. Registration

- (a) A candidate shall register on or near the date of commencement of his/her period of study and shall re-register annually, if appropriate, thereafter at the prescribed times until his/her period of study is completed. Where a candidate is permitted to register prior to the consideration of his/her application by the College Research and Innovation Committee, the registration of the candidate shall be provisional until such time as the College Research and Innovation Committee has reached a decision on the application.
- (b) A candidate for the Award of Doctor of Philosophy (PhD) shall normally register initially for the Award of Master of Philosophy (MPhil) progressing to the higher award only upon successful completion of an Interim Assessment.
- (c) A candidate shall pay the appropriate fees at the prescribed times.

## 11. Transfer of Candidature to another Research Award

- (a) A candidate for the Award of Doctor of Philosophy (PhD) may be permitted by the College Research and Innovation Committee and by the Postgraduate Research Award Board on behalf of the University, usually after consideration of an Interim Assessment report, but exceptionally and with the agreement of the candidate after consideration of a report by the Supervisor, to become a candidate for the Award of Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc), or Master of Laws (LL M) at any time prior to the candidate giving notice of intention to present a thesis for the PhD . Where such a transfer is required or permitted the candidature for the PhD shall be deemed to have been terminated but the period of study for the PhD may be recognised as a period of study for the other Research Award.

A candidate for the Award of Professional Doctorate in the same circumstances and on the same basis may be permitted to become a candidate for the Award of Master of Philosophy at any time prior to the candidate giving notice of intention to present a thesis for the DProf. Where such a transfer is required or permitted the candidature for the DProf shall be deemed to have been terminated and the period of study for the DProf may be recognised as a period of study for the other Research Award.

- (b) A candidate for the Award of Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc) or Master of Laws (LL M) may be permitted by the College Research and Innovation Committee and the Postgraduate Research Award Board on behalf of the University, after consideration of a Transfer Assessment held at the request of the candidate, to become a candidate for the Awards of Doctor of Philosophy (PhD) or Professional Doctorate (DProf) in which case the Board may recognise the whole or part of any period of study undergone for the other Research Award as a period of study for the PhD or DProf. Where such a transfer is permitted the candidature for the other Award shall be deemed to have been terminated.

## 12. Progression of Candidature

The College Research and Innovation Committee and as appropriate the University through the Postgraduate Research Award Board, shall monitor the progress of candidates:

- (a) by the completion of a Learning Agreement, within the first three months of candidature by the Supervisor and Candidate;

The Learning Agreement may follow a model with indicative content commended by the University so as to cover such aspects as research plans, timing and resource

requirements, mechanisms for consultation with the Supervisor and Co-Supervisor, ethical considerations including Intellectual Property Rights or may be in accord with a generic Learning Agreement, developed by a Programme Team and approved by the Pro Vice Chancellor (Research and Innovation) on the advice of the Associate Dean (Research and Innovation). Such a generic Learning Agreement will similarly cover those aspects cited as covered by the above model with indicative contents commended by the University.

All Learning Agreements shall specify required and recommended relevant research training and dates by which such training must be completed.

- (b) through 10 documented student-supervisor meetings per academic year of study for full-time candidates, 7 per year for split-side candidates and 5 per year for part-time candidates. For students working away from campus, such meetings can be held via telephone or video conferencing facilities. However, whatever form they take, they must be documented.
- (c) by the completion of an Annual Progress Report, prior to re-registration, or to a writing-up period, by the Supervisor to the College Research and Innovation Committee;

The Annual Progress Report shall follow a model commended by the University so as to report on: the candidate's achievements in the past year; the likelihood that the candidate will submit in due time; the addressing of matters which might inhibit submission in due time; confirmation of the completion of a Learning Agreement and of attendance at relevant training.

The Annual Progress Report shall recommend the :

- (i) re-registration of the candidate without any amendment to the candidature;
- (ii) refusal of re-registration for administrative or procedural reasons, such as the non-completion of a Learning Agreement or non-payment of the appropriate fees at the prescribed times;
- (iii) re-registration of the candidate but with an amendment to the duration of the programme of study;
- (iv) transfer of the candidate to another Research Award, or termination of candidature, subject to an Interim Assessment or Internal Evaluation.

but where completed prior to a writing up period the Annual Progress Report should comment upon matters relating to submission.

On the part-time Professional Doctorate as the Interim Assessment and Internal Evaluation would usually be held at the end of the third and fourth years respectively of a five year programme the requirement for the Supervisor to complete an Annual Progress Report at the end of those two years is foregone.

In the exceptional circumstances where the Annual Progress Report recommends to the College Research and Innovation Committee the transfer of the candidature to another Research Award or termination of candidature, and the candidate has already undergone an Interim Assessment and Internal Evaluation, this will be subject to a Discretionary Additional Formal Evaluation which shall take the same form and follow the same process, including reporting arrangement, as an Internal Evaluation.

- (d) by the completion of a Postgraduate Researcher Annual Self-Evaluation Report to the College Research and Innovation Committee prior to re-registration or to a writing-up period.

The Postgraduate Researcher Annual Self-Evaluation Report shall follow a model commended by the University so as to invite a report on: the candidate's academic progress; their supervisory arrangements and the research environment; confirmation of

the completion of a Learning Agreement and of attendance at relevant training. Where completed prior to a writing-up period, the Postgraduate Researcher Annual Self-Evaluation Report should comment upon matters relating to submission.

- (e) by undertaking an Interim Assessment on doctoral level Awards: Doctor of Philosophy (PhD), Engineering Doctorate (EngD), Doctor of Musical Arts (DMA), Professional Doctorate (DProf) and Doctor of the Built Environment / Real Estate / Construction Management (DBEnv /DRealEst/DConsMgt).

An Interim Assessment shall take place between months 9-12 of a full-time candidature, months 15-20 of a part-time candidature and months 11-13 of a split-site candidature. It shall comprise the assessment by a panel of the candidate's general progress including confirmation that a Learning Agreement has been completed and updated as necessary and appropriate training undertaken. The panel shall comprise the Supervisor, the School's nominee and one other appropriate member of staff. The candidate shall submit to the panel a report of up to 4,000 words describing current and future intended progress in their research and which takes account of guidance on the form and content of the report offered by the Pro Vice Chancellor (Research and Innovation) advised by the Associate Deans (Research and Innovation). The candidate shall be examined orally by the panel.

The panel shall report to the College Research and Innovation Committee and Postgraduate Research Award Board on the assessment of progress against generic criteria; evaluation of the current progress of the research project; and a diagnosis of future training requirements. The panel must confirm that the candidate has reached a threshold of academic performance and that the doctoral level candidature may continue.

If a panel is unable to confirm that a candidate has reached such a threshold, the candidate shall be provided with reasonable practical assistance in the form of academic advice and additional training so as to repeat the Interim Assessment by no later than three months after the original holding of the Interim Assessment of a full-time candidature, 6 months of a part-time candidature and 4 months of a split-site candidature.

- (f) on doctoral level awards, other than Professional Doctorates, where the College Research and Innovation Committee, in exceptionally approving a shortened full-time duration of candidature, is identifying a potential candidate as sufficiently prepared and equipped for doctoral level study to complete a doctoral award in two years, the Interim Assessment shall be foregone. However the admission decision of the College Research and Innovation Committee shall be fully articulated in writing to the Postgraduate Research Award Board, setting out auditable information on the candidate's qualifications and experience; training already undergone; and confirmation that the candidate had reached an appropriate threshold of academic performance. In addition, the College Research and Innovation Committee would consider past experience against its applicability in terms of the forthcoming research project and would diagnose future training needs for the candidature.

The written articulation of the admission decision shall be then treated as equivalent to the report of an Interim Assessment panel to the College Research and Innovation Committee and Postgraduate Research Award Board.

The Interim Assessment would also be foregone on a similar basis, and subject to the same written articulation of the College Research and Innovation Committee's admission decision and its consideration, where a part-time candidature, again other than Professional Doctorates, were also exceptionally shortened to a period from three years to five years.

- (g) a candidate seeking to transfer to the Award of Doctor of Philosophy (PhD), Professional Doctorate (DProf) or Doctor of the Built Environment / Real Estate / Construction Management (DBEnv/DRealEst/DConsMgt) from a Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc) or Master of Laws (LL M) may also request and shall then be granted a Transfer Assessment which shall take the same form

and follow the same process, including reporting arrangements, as an Interim Assessment.

At the end of the Interim or Transfer Assessment process therefore the panel within its final report to the College Research and Innovation Committee and the Postgraduate Research Award Board shall recommend:

- (i) continuation of the candidate on the doctoral level Award;
  - (ii) transfer to another Research Award: Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc) or Master of Laws (LL M). Where such a transfer is required the candidature for the doctoral level Award shall be deemed to have been terminated and the period of study for the doctoral level Award may be recognised as a period of study for the other Award;
  - (iii) termination of candidature;
  - (iv) in the case of a candidate seeking to transfer to the Award of Doctor of Philosophy (PhD) or Professional Doctorate (DProf) from a Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc), or Master of Laws (LL M) transfer or not of the candidature.
- (h) by undertaking an Internal Evaluation on doctoral level Awards: Doctor of Philosophy (PhD), Engineering Doctorate (EngD), Doctor of Musical Arts (DMA), Professional Doctorate (DProf) or Doctor of the Built Environment / Real Estate / Construction Management (DBEnv/DRealEst/DConsMgt).

An Internal Evaluation shall take place between months 21-24 of a full-time candidature, months 35-40 of a part-time candidature and months 24-26 of a split-site candidature and shall comprise the assessment by a panel of the candidate's continuing academic progress including confirmation that a Learning Agreement has been updated as necessary and appropriate training undertaken. The panel shall comprise the College's nominee and another appropriate member of staff who is not part of the candidate's supervisory team and did not serve on the candidate's Interim or Transfer Assessment panel. The Supervisor may be in attendance as an observer at the Internal Evaluation at the Supervisor's and Candidate's discretion. The candidate shall submit a substantive piece of work (whose detail shall be determined by the College with regard to the nature of the research project undertaken and which shall take account of guidance on form and content offered by the Pro Vice Chancellor (Research and Innovation) advised by the Associate Deans (Research and Innovation). The candidate shall be examined orally by the panel.

If a panel is unable after Internal Evaluation to recommend continuation of the candidate on the doctoral level Award, the candidate shall be provided with reasonable practical assistance in the form of academic advice and additional training so as to repeat the Internal Evaluation by no later than three months after the original holding of the Internal Evaluation of a full-time candidature, 6 months of a part-time candidature and 4 months of a split-site candidature.

The panel shall report to the College Research and Innovation Committee and the Postgraduate Research Award Board on the assessment of continuing academic progress and shall offer wherever possible formative comment and assistance to the candidate. Within its report the panel shall recommend:

- (i) continuation of the candidate on the doctoral level Award;
- (ii) transfer to another Research Award: Master of Philosophy (MPhil), Master in Research (MRes), Master of Science (MSc) or Master of Laws (LL M). Where such a transfer is required the candidature for the doctoral level Award shall be deemed to have been terminated and the period of study for the doctoral level Award may be recognised as a period of study for the other Award;

- (iii) termination of candidature.

### 13. Complaint or Appeal Against the Monitoring of the Progression of Candidature

A candidate shall have the right to lodge a complaint against a recommendation within an Annual Progress Report to refuse re-registration for administrative or procedural reasons, such as the non-completion of a Learning Agreement or non-payment of the appropriate fees at the prescribed times. A candidate shall also have the right to lodge a complaint against a recommendation that re-registration be with an amendment to the duration of the programme of study. Such complaint would be lodged under the University's 'Student Complaints Procedure'.

A candidate shall also have the right to appeal against the decision of the University, through the Postgraduate Research Award Board, after initial consideration by the College Research and Innovation Committee based upon recommendations made in relation to:

- Transfer of Candidature
- Interim or Transfer Assessment
- Internal Evaluation
- Discretionary Additional Formal Evaluation

Such appeal would be lodged under the University's 'Academic Appeals Procedure'.

### 14. Full-time Candidates: Study Away From The University

- (a) A full-time candidate may be permitted by the College Research and Innovation Committee to undertake part of his/her programme of further study and research elsewhere than in the University, provided that:
- (i) the candidate spends the equivalent of at least one third of the minimum duration of this period of study in the University, latitude being allowed in the incidence and length of the periods spent in the University, provided always that such periods include at least one continuous period equivalent to one University term, except that at the discretion of the College Research and Innovation Committee a candidate who has been awarded the degree of MA or MPhil or MRes or MSc or LL M of this University, after following a full-time programme of study undertaken in the University, may be exempted from this requirement;
- and
- (ii) the institution or place away from the University is considered appropriate by the College Research and Innovation Committee;
- and
- (iii) the University, through the Supervisor, retains control of the candidate's programme of further study and research;
- and
- (iii) the Supervisor has adequate authority and facilities for visiting the institution or place away from the University as required and for directing the programme being undertaken by the candidate, in order to make possible supervision which is positive and effective.
- (b) Where a candidate is permitted to undertake part of his/her programme of further study and research elsewhere than in the University:
- (i) the College Research and Innovation Committee may appoint an Adviser;
- and
- (ii) the Supervisor shall report annually to the College Research and Innovation Committee on the supervision given to the candidate in the previous year;
- and



- (iii) when the candidate gives notice of his/her intention to present a thesis the Supervisor shall report as to whether the candidate has satisfied the provisions concerning attendance in the University.
- (c) The College Research and Innovation Committee, College Board and the Senate may in exceptional circumstances, on the recommendation of the Supervisor, permit a candidate to spend the whole of the minimum duration of his/her period of study and research at an institution other than in the University, provided that:
  - (i) the College Research and Innovation Committee and College Board is satisfied that adequate facilities (including a person suitable for appointment as an Adviser) are available to the candidate at the proposed place of research;  
and
  - (ii) the conditions with regard to the appropriateness of the institution, the supervisory arrangements and the adequacy of the authority and facilities extended to the Supervisor to visit the candidate are fulfilled.
- (d) Senate may also permit for a particular programme of study, specifically designed for delivery elsewhere than in the University, that the College Research and Innovation Committee permit candidates to spend the whole of the minimum duration of their period of study and research at an institution other than in the University provided that:
  - (i) the College Research and Innovation Committee is satisfied that adequate facilities (including a person suitable for appointment as an Adviser) are available to the candidate at the proposed place of research;  
and
  - (ii) the conditions with regard to the appropriateness of the institution, the supervisory arrangements and the adequacy of the authority and facilities extended to the Supervisor to visit the candidate are fulfilled.
- (e) Where a candidate is permitted in accord with Regulation 14(c) or 14(d) to undertake the whole of his/her programme of further study and research at an institution other than the University;
  - (i) the College Research and Innovation Committee shall appoint an Adviser from the institution concerned, who shall be responsible to the Supervisor for oversight of the work of the candidate at that institution;  
and
  - (ii) the Supervisor shall report annually to the College Research and Innovation Committee on the supervision given to the candidate in the previous year.
- (f) Candidates for the Award of Engineering Doctorate (EngD) will be required to spend an appropriate period interacting with the company or other sponsoring body associated with the study.

#### **15. Full-time Candidates: Extraneous Work**

- (a) A candidate shall be required to devote the whole of his/her time to his/her programme of further study and research, except that he/she may be permitted by the College Research and Innovation Committee on the recommendation of the Supervisor to undertake or continue work other than that comprised in his/her programme of further study and research provided that:
  - (i) the College Research and Innovation Committee is satisfied that the work will not interfere with the programme of further study and research;  
and

- (ii) the amount of time devoted to the work does not exceed the maximum permissible by Senate.
- (b) A full-time candidate wishing to be permitted to undertake or continue other work shall submit an application in writing to the College Research and Innovation Committee, stating the nature and extent of the proposed work, except that a candidate appointed as a demonstrator or similar in the University shall not be required to seek the permission of the College Research and Innovation Committee to undertake the duties of that post.

## 16. Part-time Candidates

- (a) Where the College Research and Innovation Committee may admit an applicant as a part-time candidate this is provided that the College Research and Innovation Committee is satisfied that the candidate is able to devote a sufficiently high proportion of his/her time to his/her programme of further study and research.
- (b) A part-time candidate may be permitted to undertake his/her programme of further study and research, either in the University or elsewhere, provided that for a period or periods totalling not less than one third of the minimum duration of the period of study the candidate shall attend and study regularly in the University under the direction of the Supervisor.
- (c) A candidate who has been awarded the degree of MA or MPhil or MRes or MSc or LL M of this University, after following a full-time programme of study undertaken in the University, may at the discretion of the College Research and Innovation Committee be exempted from the requirement to attend and study regularly in the University for a period or periods totalling not less than one third of the minimum prescribed time to be devoted to the study.
- (d) The direction of a part-time candidate shall be generally by personal supervision and not simply by correspondence. A part-time candidate shall be required to meet his/her Supervisor either in the University or elsewhere at such frequent and regular intervals as the College Research and Innovation Committee may in each instance stipulate. Attention should be paid to the need for part-time candidates to have documented meetings with their supervisor on no less than five occasions in each academic year of study.
- (e) Where a part-time candidate is permitted to undertake part of his/her programme of further study and research elsewhere than in the University:
  - (i) the College Research and Innovation Committee may appoint an Adviser;
  - and
  - (ii) the Supervisor shall report annually to the College Research and Innovation Committee on the supervision given to the candidate in the previous year;
  - and
  - (iii) when the candidate gives notice of his/her intention to present a thesis, the Supervisor shall report as to whether the candidate has satisfied the provisions as to attendance and study in the University.
- (f) The College Research and Innovation Committee, College Board and the Senate may, in exceptional circumstances, on the recommendation of the Supervisor, permit a candidate to spend the whole of the minimum duration of his/her period of study and research at an institution other than the University, provided that:
  - (i) the College Research and Innovation Committee and College Board are satisfied that adequate facilities (including a person suitable for appointment as an Adviser) are available to the candidate at his/her proposed place or research;
  - and

- (ii) the Supervisor has adequate authority and facilities for visiting the institution or place away from the University as required and for directing the programme being undertaken by the candidate, in order to make possible supervision which is positive and effective.
- (g) Senate may also permit for a particular programme of study, specifically designed for delivery elsewhere than in the University, that the College Research and Innovation Committee permit candidates to spend the whole of the minimum duration of their period of study and research at an institution other than in the University, provided that
  - (i) the College Research and Innovation Committee is satisfied that adequate facilities (including a person suitable for appointment as an Adviser) are available to the candidate at his/her proposed place or research;
  - and
  - (ii) the Supervisor has adequate authority and facilities for visiting the institution or place away from the University as required and for directing the course being undertaken by the candidate, in order to make possible supervision which is positive and effective.
- (h) Where a candidate is permitted in accordance with Regulation 16(f) and 16(g) to undertake the whole of his/her programme of further study and research at an institution other than the University:
  - (i) the College Research and Innovation Committee shall appoint an Adviser from the institution concerned who shall be responsible to the Supervisor for the oversight of the work of the candidate at that institution;
  - and
  - (ii) the Supervisor shall report annually to the College Research and Innovation Committee on the supervision given to the candidate in the previous year.

**17. Academic Staff and Research Fellow Candidates: Doctor of Philosophy (PhD) and Doctor of Musical Arts (DMA) only**

- (a) Where the College Research and Innovation Committee may admit a member of the academic staff, a research fellow or senior researcher in the service of the University who satisfies the requirements as an academic staff candidate or research fellow candidate, this is provided that the College Research and Innovation Committee is satisfied that the candidate will be able to devote a sufficiently high proportion of his/her time to his/her programme of further study and research.
- (b) A Supervisor shall be appointed for an academic staff candidate or research fellow or senior researcher candidate.
- (c) A Co-Supervisor, Adviser (Internal or External) or Personal Tutor shall not be appointed.
- (d) In the event of an academic staff candidate, research fellow or senior researcher leaving the service of the University and being unable to present a thesis for the Award within six months of the date on which he/she leaves, the College Research and Innovation Committee shall consider whether he/she may continue as a special candidate for the Award.

**18. Academic Staff Candidates: Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only**

- (a) A member of the academic staff of the University may become a candidate for the Award of MPhil, MSc or LL M by giving notice to the College Research and Innovation Committee.
- (b) Such a candidate shall submit either a thesis embodying the results of his/her own research carried out in this University or papers published from this University.

- (c) The thesis or published papers of a candidate shall not be presented earlier than two years after the date when the candidate became a member of the academic staff nor later than six months after the date when the candidate ceases to be a member of the academic staff.
- (d) For such a candidate the provisions of all other relevant regulations applicable to the MPhil, MSc and LL M shall apply where appropriate (published papers being treated as a thesis for the purposes of interpreting the Regulations), except that the oral examination, if any, may be conducted elsewhere than in the University.

#### **19. Staff Candidates**

- (a) Where the College Research and Innovation Committee may admit a member of the staff of the University, other than a member of the academic staff, who satisfies the requirements as a staff candidate, this is, provided that the College Research and Innovation Committee is satisfied that the candidate is able to devote a sufficiently high proportion of his/her time to his/her course and that he/she will have adequate facilities and opportunities to do so.
- (b) Unless otherwise stipulated, the conditions for a staff candidate shall be the same, as appropriate, as for a part-time candidate.

#### **20. Staff Candidates by Submission of Published Works: Doctor of Philosophy (PhD) only**

- (a) A member of the full-time or part-time staff of the University may become a candidate for the degree of Doctor of Philosophy (PhD) by giving notice in writing to the College Research and Innovation Committee at least six months before the date on which he/she expects to present for the degree.
- (b) At the time of admission the College Research and Innovation Committee shall make arrangements for Supervision of the candidate in full accord with Regulation 8.
- (c) Within three months of admission the candidate shall submit:
  - 1) a full curriculum vitae;
  - 2) a clear statement presenting the theme of the works submitted and the overall contribution they have made to the discipline or theoretical base;
  - 3) an outline of the works submitted including a full reference for each: an outline of the aims, scope and, where known, impact factor of the medium in which published and the full reference and ISBN for any book or chapter;
  - 4) the full abstract for each work submitted;
  - 5) a statement outlining the extent to which the works are based on the candidate's own independent work; an indication as to the extent that the work was produced jointly and the clear quantitative and/or qualitative apportioning of the extent of the sharing of the work; and statements by those with whom work was shared agreeing that apportioning.
- (d) The list, which shall normally comprise eight works or equivalent, shall be forwarded by the College Research and Innovation Committee. A panel consisting of the College Dean or his/her representative, another member of that College and the appointed Supervisor shall determine whether there is a prima facie case for proceeding with the candidature.
- (e) Subject to successful prima facie assessment, no earlier than three months following the prima facie panel, the candidate shall submit three bound copies of:

- 1) an abstract, being a succinct summary of the works containing all of the main concepts and conclusions of the work which shall be no more than 200 words in length;
  - 2) a critical review of up to 15,000 words stating: the aims and nature of the research, wider disciplinary perspectives, the inter-relationship between the material published and the main contribution and/or addition to knowledge of the works, and offering a critical appraisal of the work from a micro and macro perspective, to be undertaken to demonstrate that the candidate has subjected their work to scrutiny and review at the individual publication level and also within the wider boundaries of their specific discipline, so as to evidence the works as embedding a coherent programme of research, achieving a depth of scholarship and originality comparable to that required for the Award of PhD by thesis;
  - 3) a summary sheet numbering the submitted papers, chapters, monographs and books, all of which must have been published;
  - 4) a copy of each publication numbered to correspond with the numbers in the summary;
  - 5) a statement in the case of multi-authored, joint or collaborative work, of the extent of the candidate's own contribution, substantiated by the co-author(s) or collaborator(s).
- (f) The submission of a candidate shall not be presented earlier than two years after the date when the candidate became a member of staff nor later than six months after the date when the candidate ceases to be a member of staff.
- (g) For such a candidate the provisions of all other relevant regulations applicable to the PhD, including Examination, shall apply where appropriate (published works being treated as a thesis for the purposes of interpreting the Regulations).

## 21. Staff Candidates by Submission of Portfolio: Doctor of Musical Arts (DMA) only

- (a) A member of staff of the University may become a candidate for the degree of DMA by giving notice in writing to the College Research and Innovation Committee at least six months before the date on which he/she expects to present for the degree.
- (b) At the time of admission the College Research and Innovation Committee shall appoint a senior member of academic staff of the University as Supervisor. The duties of the Supervisor shall include giving:
  - (i) guidance on the selection, coherence and quality of the candidate's portfolio to be submitted for examination;
  - (ii) advice on the preparation of the written critical evaluation of the portfolio;
 and
  - (iii) guidance on the preparation for the performance elements of the portfolio.
- (c) On admission the candidate shall submit the detail of the portfolio of works for final submission. The portfolio shall comprise the elements set out in Regulation 2, Table A. The College shall forward this detail to the Pro Vice Chancellor (Research and Innovation) A panel comprising the Pro Vice Chancellor (Research and Innovation) or his/her representative, the College Dean or his/her representative and the appointed Supervisor shall determine whether there is a prima facie case for proceeding with the candidature.
- (d) Subject to a favourable assessment, a staff candidate shall submit three bound copies of that portfolio. Where elements of the portfolio are jointly produced the candidate must submit evidence of his/her own individual contribution to the particular elements.

- (e) The submission of a staff candidature shall not be presented earlier than two years after the date when the candidate became a member of staff nor later than six months after the date when the candidate ceased to be a member of staff.
- (f) For a staff candidate the provisions of all other relevant Regulations applicable to the DMA shall apply.

**22. Candidates Without Residence in Collaboration with An Approved Partner: Doctor of Philosophy (PhD), Master of Philosophy (MPhil) and Master of Laws (LL M) only**

- (a) Where a candidate may be permitted by the College Research and Innovation Committee to undertake his/her programme of further study and research at an approved collaborative partner, this is provided that:
  - (i) the candidate attends the University for any particular periods of residence prescribed as special conditions by the College Research and Innovation Committee, such as induction or the delivery of certain skill based elements of the programme;
  - and
  - (ii) the collaborative partner, the institution away from the University and its facilities, are considered appropriate by the College Research and Innovation Committee having taken due account of the University's arrangements for the approval of collaborative links and the delivery of University programmes through collaborative partners;
  - and
  - (iii) the University, through the Supervisor and the College Research and Innovation Committee, retains control of the candidate's programme of further study and research;
  - and
  - (iv) the Supervisor has adequate authority and facilities for visiting the institution or place away from the University as required and for directing the programme being undertaken by the candidate, in order to make possible supervision which is positive and effective;
  - and
  - (v) the College Research and Innovation Committee shall appoint an Adviser or Advisers, nominated by the collaborative partner for approval by the College Research and Innovation Committee, and who for such candidates shall be known as the Local Assistant Supervisor.

**23. Special Candidates: Doctor of Philosophy (PhD), Professional Doctorate DProf), Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only**

- (a) A candidate who ceases to be in the category in which he/she was originally admitted and who wishes to continue as a candidate for the Award may be admitted as a special candidate by the College Research and Innovation Committee.
- (b) The conditions for a special candidate shall be determined in each instance by the College Research and Innovation Committee.

**24. Graduate Candidates by Submission of Published Works: Doctor of Philosophy (PhD) only**

- (a) An Honours graduate or a Master's graduate of the University may, provided that he/she is of at least five years standing, become a candidate for the Award of PhD by giving notice to the College Research and Innovation Committee.

- (b) Such a candidate shall submit published papers embodying the results of his/her own research carried out since becoming an Honours graduate or a Master's graduate of the University.
- (c) The conditions of candidature for such a candidate shall be as for a staff candidate by submission of Published Works at Regulation 20.

**25. Graduate Candidates: Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only**

- (a) A Bachelor of the University (for the Award of Master of Philosophy (MPhil), or of Master of Laws (LL M)) or a Bachelor of Science of the University (for the Award of Master of Science (MSc)), holding an appropriate qualification obtained on a recognised programme at the University may, provided that he/she is of at least five years' standing, become a candidate for the Award of MPhil MSc or LL M as appropriate by giving notice to the College Research and Innovation Committee.
- (b) Such a candidate shall submit either a thesis or published papers embodying the results of his/her own research carried out since becoming a Bachelor of the University.
- (c) The conditions of candidature for such a candidate shall be as for an academic staff candidate, at Regulation 18, except that there shall be an oral examination which shall be held in the University.

**26. Change of Circumstances**

A candidate will be required to report without delay any material alteration in his/her circumstances which may affect his/her candidature to the College Research and Innovation Committee.

**27. Presentation of Thesis**

- (a) A candidate who wishes to be examined for a Research Award shall give notice on the prescribed form of his/her intention to present a thesis and shall at the same time indicate the proposed title of the thesis, which shall be subject to the approval of the College Research and Innovation Committee and submit a short summary of its proposed contents.
- (b) A candidate shall give notice of the intended presentation of a thesis at least two months in advance of the intended date of presentation.
- (c) A candidate may present a thesis at any time after the expiry of the minimum duration of his/her period of study provided that not more than one year (for full-time candidates) or two years (for part-time candidates) have elapsed from the termination date of the specified minimum period.
- (d) Notwithstanding Regulation 27(c), the College Research and Innovation Committee may on the recommendation of the Supervisor, permit a candidate to present a thesis at the following times:
  - (i) for candidates whose minimum period of study commences in January, not before October of the final year of the minimum period of study;
  - (ii) for candidates whose minimum period of study commences in April, not before January of the final year of the minimum period of study;
  - (iii) for candidates whose minimum period of study commences in July or October, not before April of the final year of the minimum period of Study;
  - (iv) for Candidates for the DBEnv, DRealEst and DConsMgt, after continuation on one of those awards has been approved after Internal Evaluation, a further

twelve months earlier than the times already permitted under provisions (i), (ii) and (iii) of this Regulation.

- (e) Where a candidate has not presented a thesis within one year (or two years for part-time candidates) from the termination date of the specified minimum period of study in accordance with Regulation 27(c), the College Research and Innovation Committee upon receipt of an extension request from the candidate and, having sought comment from the Supervisor, may recommend to the Postgraduate Research Award Board that the Candidate be permitted to present a thesis at a later date, stipulating the final date after which presentation will not be permitted. A candidate shall pay the appropriate fee if an extension of presentation of thesis (later than the termination date of the specified minimum period of study) is granted.
- (f) On receipt of notice of intention to present a thesis, the College Research and Innovation Committee shall request the Supervisor to certify whether the candidate has complied with the conditions stipulated for his/her candidature and that submission has the Supervisor's approval. This approval should take account of the Supervisor's ongoing monitoring throughout the candidature including previous progression points. The Supervisor should consult all members of the supervisory team before determining approval.
- (g) If the Supervisor decides to withhold approval for the candidate's submission of thesis, the candidate shall have the right of appeal to the College Dean and the Pro Vice Chancellor (Research and Innovation). A candidate may be permitted to submit a thesis, despite the Supervisor withholding approval, if both the College Dean and Pro Vice Chancellor (Research and Innovation) approve submission.
- (h) Having given proper notice a candidate shall subsequently present three soft copies of a thesis embodying the results of the further study and research undertaken during his/her programme.
- (i) Each copy of the thesis presented shall be in the form prescribed in the Regulations for the form of theses.
- (j) Each copy of the thesis presented shall become the property of the University.
- (k) Each copy of the thesis presented shall be accompanied by an abstract of not more than 300 words in length, summarising the contents of the thesis.
- (l) At the time of presentation the candidate shall be required to subscribe to a declaration that the thesis embodies the results of his/her programme of further study and research and has been composed by himself/herself. The Supervisor shall be required to countersign this declaration.

## **28. Contents of Thesis**

- (a) Material which has been included in a thesis, portfolio or report submitted in support of a successful application for a degree or qualification of any Higher Education Institution shall not be embodied in the thesis presented for a Research Award, except that such material:
  - (i) if unpublished, may be reported in sufficient detail to enable the work done during and for the purpose of the programme of further study and research to be fairly evaluated;
  - (ii) if published, may be mentioned for purposes of reference in the same way as publications by other workers. In either case the fact of the previous submission of such material shall be made clear at all relevant points in the thesis;
  - (iii) may be included in a thesis presented for the award of Doctor of the Built Environment / Real Estate / Construction Management (DBEnv/DRealEst/DConsMgt) where this has previously been submitted in



support of a PgCert, PgDip or Taught Masters Award within the same programme (and, in the case of the latter named award, the candidate has rejoined the programme within 3 years of the making of the award).

- (b) Where the work described in the thesis has been produced by a candidate jointly with others, the candidate shall state the extent of his/her own contribution.
- (c) Unless the College Research and Innovation Committee has prescribed differently for particular programmes of study in certain disciplines, the following word limits shall be prescribed to theses submitted for the following awards:
  - Doctor of Philosophy (PhD) 100,000 words maximum
  - Professional Doctorate (DProf) 60,000 words maximum and 40,000 words minimum
  - Master of Philosophy (MPhil) 50,000 words maximum
  - Master in Research/Master of Science/Master of Laws (MRes/MSc/LL M) 40,000 words maximum.
- (d) Where a thesis has a prescribed maximum or minimum word limit this shall not include footnotes and references.
- (e) The thesis shall be written in English, unless the College Research and Innovation Committee grants permission for it to be written in a different language, this language to be specified in each instance.

**29. Contents of Thesis: Special Note on Doctor of Philosophy (PhD) & Doctor of the Built Environment / Real Estate / Construction Management (BEnv/DRealEst/DConsMgt)**

- (a) A candidate who wishes to be examined for the Award of PhD must submit either:
  - (i) an account of his/her research in the form of a thesis;
  - or
  - (ii) in the case of Musical Composition only, a folio of compositions of which at least 50% of the folio must also be presented in a recording format to be specified by the University. The folio must be accompanied by a critical commentary or reduced thesis explaining the structure of the works and methods employed showing an understanding of the techniques and aesthetic issues which underpin the submitted folio. It should also show evidence that the candidate is able to relate his/her work to the context of contemporary musical development;
  - or
  - (iii) in the case of Creative (not Performing) Arts only, a candidate may submit either a thesis or all three of the following: 1) a substantial body of creative work which has been documented and recorded in a form appropriate for the purposes of examination and eventual deposit in the University Library; 2) an accompanying critical commentary or reduced thesis of no more than 50,000 words showing clear evidence of academic competence, an awareness of the current critical context in which the creative work has been produced and an original contribution to research into the relationship between history and/or theory and practice; 3) an exhibition of a selection of the work referred to under 1);
  - (iv) in the case of Creative Writing only, a candidate may submit either a thesis for which the maximum word length exceptionally is set at 130,000 words maximum or all three of the following: 1) a substantial body of creative work which has been documented and recorded in a form appropriate for the purposes of examination and eventual deposit in the University Library; 2) accompanying poetics, or an accompanying critical commentary or a reduced thesis of 50,000 words maximum showing clear evidence of academic competence and an awareness of

the current critical context in which the creative work has been produced with both the substantial body of creative work at (1) and the accompanying matter at (2) demonstrating an original contribution to knowledge including the relationship between history and/or theory and practice; 3) an exhibition of a selection of the work referred to under (1);

or

- (v) in the case of Media Arts, a folio of films and/or videos written and/or directed by the candidate. If a film or video is included that has a co-authored or multi-authored script, or has been directed in partnership with others, the candidate must provide evidence of the extent of his/her individual contribution. The folio must be accompanied by a critical commentary or reduced thesis of 10,000 to 15,000 words explaining the structure of the works, the techniques that were involved, the extent of the candidate's participation in producing and editing the films/videos and, finally, relating them to the social, aesthetic and technological context of contemporary developments in film and video practice.
- (b) A candidate who wishes to be examined for the Award of DBEnv, DRealEst or DConsMgt must submit either:
- (i) an account of his/her research in the form of a thesis as prescribed at Regulation 28(c) for the award of Doctor of Philosophy (PhD);
- or
- (ii) an account of his/her research in the form of a thesis together with a portfolio of the work constituting his/her assessed submissions on the Modular element of the programme in which case the thesis shall have a 50,000 maximum word limit and a 35,000 minimum word limit.

**30. Contents of Performance-Based or Composition-Based Portfolio: Special Note on Doctor of Musical Arts (DMA)**

The portfolio shall comprise either: three major performance-based projects, a written critical evaluation and a public performance.

- (a) Projects one and two should be presented on appropriate recording media and contain perceptive and imaginative musical interpretations by the candidate. It is expected that the performances will demonstrate artistic stature and excellence. These two projects may be studio recordings, but must provide evidence of the exploration of new repertoire (preferably premieres of large scale works) and/or must represent a historically important revival and/or must offer significant new insights into the performance of existing repertoire. These recordings should be produced to professional standards and accompanied by at least two critical reviews or testimonials from individuals independent of the University but linked with professional bodies in the relevant specialist field. Candidates must make clear any relationship, professional or otherwise, that exists between themselves and the aforesaid individuals.
- (b) Project three should consist of live recordings presented on appropriate Recording media of two major premiere performances. One of these should be of a work by a composer who enjoys advanced standing in the chosen genre. The second may be of a work by either a postgraduate composition student or a member of the academic staff of the University.
- (c) The critical evaluation should comprise approximately 5,000 words and include a commentary regarding the recording projects, and a clearly defined argument concerning the uniqueness of the project work. The latter might, for example, stress attempts either to break new ground in contemporary performance or to shed fresh light on a historically significant area related to the chosen genre.
- (d) Other material supporting the candidate's profile as a performer, such as reviews, articles and programmes, may be appended to the critical evaluation.

- (e) The public performance should be presented by the candidate at the University during the year of portfolio submission. It may include one piece that exists already as a recorded performance elsewhere in the candidate's portfolio.  
  
or, four substantial works, a written critical evaluation and a public performance or public lecture/recital.
- (f) Works one and two should be existing, substantial published works of perception and imagination demonstrating artistic stature and excellence.
- (g) Works three and four should be substantial works written within the period of registration and should be of perception and imagination demonstrating artistic stature and excellence.
- (h) The critical evaluation should comprise approximately 5,000 words and include a commentary regarding the works and a clearly defined argument concerning the uniqueness of the works.
- (i) Other material supporting the candidate's profile as a composer may be appended to the critical evaluation.
- (j) The public performance should be presented by the candidate at the University during the year of portfolio submission and must include one work from the candidate's portfolio.
- (k) The public lecture/recital presented by the candidate at the University must involve performance and discussion of one work from the candidate's portfolio.

### **31. Appointment of Examiners**

- (a) On receipt of notice from the candidate of intention to present a thesis, the College Research and Innovation Committee, on behalf of the College Executive, shall appoint a Board of Examiners for the candidate ensuring that all Examiners are appropriately qualified, in terms of knowledge and expertise relevant to the subject of the thesis, and independent, as determined by Senate.
- (b) The Board of Examiners shall comprise at least two Examiners one of whom shall be external to the University.
- (c) Any internal member of the Board of Examiners shall not have formed part of the candidate's supervisory arrangements during the candidature.
- (d) Where the Examiners are unable to agree on their recommendations or the College Research and Innovation Committee, on behalf of the College Executive, for any other reason so wishes, the College Research and Innovation Committee, on behalf of the College Executive, may appoint a further Examiner or Examiners at its discretion, replacing both internal and external examiners or either the internal or external Examiner(s).
- (e) Where the candidate is or has been a member of staff or a candidate in any staff category during the candidature, the College Research and Innovation Committee, on behalf of the College Executive, shall appoint at least two Examiners external to the University and an independent Chair to the Board of Examiners who shall be a member of the University academic staff, from a School different to those of the candidate, and whose main responsibility will be the overview of the assessment process.
- (f) For the Award of Engineering Doctorate (EngD), the College Research and Innovation Committee, on behalf of the College Executive shall appoint two external Examiners of whom one shall be a technical specialist and one a business specialist. The College Research and Innovation Committee, on behalf of the College Executive, shall also appoint one internal Examiner.

- (g) Whenever a candidate is to be examined orally, the College Research and Innovation Committee, on behalf of the College Executive, shall appoint an independent Chair to the Board of Examiners who shall be a member of the University academic staff, from a School different to that of the candidate, and whose responsibility will be the assessment process.

### **32. Examination**

- (a) The Examiners shall consider the thesis, report or portfolio presented by the candidate.
- (b) The further arrangements for oral examination of Research Awards are as set out in Table D. Where an oral examination is to be held this shall be in accord with any further detailed arrangements determined by Senate.
- (c) Where an oral examination is to be held the Examiners shall complete a pre-oral examination report.
- (d) The pre-oral reports shall be exchanged on the date of the oral and the originals lodged with the joint examiners' report.
- (e) The pre-oral reports shall be used as the basis for the agenda for the oral.
- (f) The Examiners may at their discretion require a candidate to present himself/herself for a written or practical examination or other test.
- (g) The Supervisor may be in attendance at the oral examination as an observer at the Supervisor's and candidate's discretion.

### **33. Report of the Examiners**

- (a) Having completed their examination of the candidate the Examiners shall report to the Postgraduate Research Award Board through the College Research and Innovation Committee.
- (b) The Examiners shall submit a joint examiners' report on a form specified by the University.
- (c) The report of the Examiners shall be available on request to the candidate and the supervisory team.
- (d) In their report the Examiners shall make one and only one recommendation as set out in Table E.
- (e) The Postgraduate Research Award Board shall make one and only one of the decisions set out in Table F.
- (f) The Postgraduate Research Award Board shall not confirm that the Award be conferred unless the Examiners have reported that in their opinion the candidate merits the Award and have duly report in relation to the assessment of the candidature on all aspects as set out in Table G.
- (g) The Award may be conferred at any time by the Postgraduate Research Award Board after a report from the Examiners.
- (h) In those Research Awards which have a credit bearing element the candidate shall be eligible for a postgraduate taught award if the appropriate number of credits have been obtained.
- (i) Where the Examiners are unable to agree on their recommendation they shall each separately submit an examiner's report on a form specified by the University which shall be available on request to the candidate and the supervisory team and which shall make

one and only one recommendation as set out in Table E. The College Research and Innovation Committee shall then act in accord with Regulation 31(d).

### **34. Re-examination**

- (a) Where a candidate has been permitted to present a revised thesis, report or portfolio and to present himself/herself for examination again on a subsequent occasion the arrangements and regulations for the re-examination shall be as if the candidate were being examined for the first time, unless the Postgraduate Research Award Board has, already, on the recommendation of the Examiners for the first examination, excused the candidate from a further oral examination or stipulated otherwise.
- (b) Exceptionally the Examiners for the re-examination shall normally be the same as for the first examination unless otherwise determined by the College Research and Innovation Committee. Exceptionally the Postgraduate Research Award Board may as it so wishes replace both internal and external Examiners or either the internal or external Examiner(s).
- (c) The College Research and Innovation Committee or Postgraduate Research Award Board may appoint a different member of the University academic staff as independent chair to the Board of Examiners.
- (d) Candidates for re-examination shall pay the prescribed re-examination fee at the time of giving notice of intention to present a revised thesis.
- (e) Where a thesis is satisfactory but a further oral examination is required it should take place within 3 months of the date of the original oral examination
- (f) For doctoral level awards, unless otherwise determined by the Postgraduate Research Award Board, a candidate shall present a revised thesis not later than 12 months from the date of the original recommendation of the examiners.
- (g) For Masters level awards, unless otherwise determined by the Postgraduate Research Award Board, a candidate shall present a revised thesis not later than 6 months from the date of the original recommendation of the examiners.
- (h) A candidate who has failed in a re-examination to satisfy the Examiners shall not normally be permitted to present himself/herself for re-examination on a further occasion.

### **35. Appeal in relation to Examination or Re-examination**

A candidate shall have the right to appeal against the decision of the University, through the Postgraduate Research Award Board, after initial consideration by the College Research and Innovation Committee, based upon recommendations made by a Board of Examiners in relation to:

Examination  
Re-examination

Such appeal would be lodged under the University's Academic Appeals Procedure.

### **36. Publication of Results**

The list of successful candidates for Research Awards shall be published by the Registrar in alphabetical order and by Award.

### **37. Disposal of and Access to Thesis, Report or Portfolio**

- (a) One copy of the thesis, report or portfolio of each candidate who has had conferred a Research Award shall be deposited in the University Library as an electronic copy deposited in the University of Salford's Institutional Repository (USIR).

- (b) The author of a thesis for the Research Award deposited in USIR, with the agreement of his/her Supervisor and Associate Heads (Research) may request that a moratorium be imposed preventing the consultation, loan and copying of the thesis for an initial period of not more than two years from the date the Award was conferred. The period of moratorium may be extended for further periods each not exceeding one year at the discretion of the College Research and Innovation Committee provided that the total period of the moratorium does not exceed five years.
  
- (c) A candidate wishing to request a moratorium on his/her thesis in the event of it being deposited in the USIR subsequent to the Award shall give notice of his/her request at the time of presentation of the thesis, report or portfolio.

**UNIVERSITY OF SALFORD****RESEARCH AWARD REGULATIONS**

<b>INDEX</b>	
1	Research Awards of the University of Salford
2	Methods of Proceeding to a Research Award
3	Admission
4	Matriculation
5	English Language Requirement
6	Special Conditions
7	Category of Candidature
8	Supervision
9	Duration
10	Registration
11	Transfer of Candidature to another Research Award
12	Progression of Candidature
13	Complaint or Appeal Against the Monitoring of the Progression of Candidature
14	Full-time Candidates: Study Away From the University
15	Full-time Candidates: Extraneous Work
16	Part-time Candidates
17	Academic Staff and Research Fellow Candidates: Doctor of Philosophy (PhD) and Doctor of Musical Arts (DMA) only
18	Academic Staff Candidates: Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only
19	Staff Candidates
20	Staff Candidates by Submission of Published Works: Doctor of Philosophy (PhD) only
21	Staff Candidates by Submission of Portfolio: Doctor of Musical Arts (DMA) only
22	Candidates Without Residence in Collaboration with An Approved Partner: Doctor of Philosophy (PhD) and Master of Philosophy (MPhil) only
23	Special Candidates: Doctor of Philosophy (PhD), Doctor of Musical Arts (DMA), Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only

24	Graduate Candidates by Submission of Published Works: Doctor of Philosophy (PhD) only
25	Graduate Candidates: Master of Philosophy (MPhil), Master of Science (MSc) and Master of Laws (LL M) only
26	Change of Circumstances
27	Presentation of Thesis
28	Contents of Thesis
29	Contents of Thesis: Special Note on Doctor of Philosophy (PhD) & Doctor of the Built Environment / Real Estate / Construction Management (DBEnv/DRealEst/DConsMgt)
30	Contents of Performance-Based or Composition-Based Portfolio: Special Note on Doctor of Musical Arts (DMA)
31	Appointment of Examiners
32	Examination
33	Report of Examiners
34	Re-examination
35	Appeal in Relation to Examination or Re-examination
36	Publication of Results
37	Disposal of and Access to Thesis, Report or Portfolio
<b>TABLE</b>	
A	Methods of Proceeding to a Research Award (Regulation 2)
B	Categories of Candidature for a Research Award (Regulation 7)
C	Duration (Regulation 9)
D	Arrangements for Examination (Regulation 32)
E	Report of the Examiners - Possible Recommendations by the Board of Examiners (Regulation 33)
F	Report of the Examiners - Possible Recommendations by the Postgraduate Research Award Board (Regulation 33)
G	Report of the Examiners - Other Aspects Upon Which the Postgraduate Research Award Board Must Be Satisfied Before A Recommendation To Senate To Confer An Award (Regulation 33)

Footnote: Separate Regulations apply to the Higher Doctorates of Doctor of Letters (DLitt) and Doctor of Science (DSc).



<b>Table A Methods of Proceeding to a Research Award (Regulation 2)</b>	
<b>Research Award</b>	<b>Methods of Proceeding to a Research Award</b>
<b>PhD</b>	<p>A candidate may proceed to the Doctor of Philosophy Award (PhD) by one of the following methods:</p> <p>(a) by following a programme of research or a programme of advanced study and research and submitting:</p> <p>either (i) a thesis;</p> <p>or (ii) in the case of musical composition, a folio of compositions plus a reduced thesis/critical commentary;</p> <p>or (iii) in the case of creative (not including performance) arts, the presentation of a body of works also recorded in permanent form plus a reduced thesis/critical commentary;</p> <p>or (iv) in the case of creative writing, the presentation of a body of works also recorded in permanent form plus a reduced thesis/critical commentary/poetics;</p> <p>or (v) in the case of media arts, a folio of films and/or videos written and/or directed by the candidate. In the case of creative arts, the exact format of submission (volume of works, portfolio and/or exhibition) shall be specified in special regulations for the programme of study;</p> <p>(b) by submission of published works as a member of the full-time or part-time staff of the University;</p> <p>(c) by submission of published works as a graduate of the University.</p>
<b>EngD</b>	<p>A candidate may proceed to the Engineering Doctorate Award (EngD) by following a programme of advanced study and research in which all candidates will be required to show evidence of satisfactory progress and an ability to proceed with the programme in :</p> <p>(a) research, by at the end of the first year, the submission of a substantial written report and by performance satisfactory to the College Research and Innovation Committee at an oral examination conducted by the academic supervisor, industrial supervisor, Head of School (or his /her representative) and Pro Vice Chancellor (Research and Innovation) (or his/her representative), and by the submission of an annual report thereafter, and</p> <p>(b) the taught elements of the programme by satisfactory attendance and examination performance as prescribed by the special regulations for the programme.</p>
<b>DMA</b>	<p>A candidate may proceed to the Doctor of Musical Arts Award (DMA) by following a programme of advanced study and research in which all candidates will be required to submit:</p> <p>either (i) a comprehensive, performance-based portfolio and a written report which shows evidence of satisfactory progress and an ability to proceed with the programme in:</p> <p>(a) two projects which contain perceptive and imaginative musical interpretations by the candidate which demonstrate artistic</p>

	<p>stature and excellence;</p> <ul style="list-style-type: none"> <li>(b) two major premiere performances, one should be of a work by a composer who enjoys advanced standing in the chosen genre and the other may be a major work by a University based composer;</li> <li>(c) a critical evaluation of the complete portfolio comprising approximately 5,000 words, which includes a commentary relating to the projects and a clearly defined argument concerning the uniqueness of the work;</li> <li>(d) a public performance presented by the candidate at the University, which may include one piece that exists already as a recorded performance elsewhere in the candidate's portfolio;</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>(ii) a comprehensive, composition-based portfolio and a written report which shows evidence of satisfactory progress and an ability to proceed with the programme in:             <ul style="list-style-type: none"> <li>(a) two existing substantial published works;</li> <li>(b) two substantial works written within the period of registration;</li> <li>(c) a critical evaluation of the complete portfolio comprising approximately 5,000 words, which includes a commentary relating to the project and a clearly defined argument concerning the uniqueness of the work;</li> <li>(d) a public performance presented by the candidate at the University that must include one work from the candidate's portfolio ;</li> <li>(e) a public lecture/recital presented by the candidate at the University that must involve performance and discussion of one work from the candidate's portfolio.</li> </ul> </li> </ul> <p>A candidate may also proceed by submission of portfolio as a member of the full-time or part-time staff of the University.</p>
<p><b>DProf</b></p>	<p>A candidate may proceed to the Professional Doctorate Award by following a programme of advanced study and research in which all candidates will be required to show evidence of satisfactory progress and an ability to proceed with the programme in:</p> <ul style="list-style-type: none"> <li>(a) Firstly, the Taught (Modular) Element of the programme by attendance and assessment as prescribed by the University's Academic Regulations for Taught Programmes and the Special Regulations for the programme. The Taught (Modular) Element of the programme shall comprise 180 credits at Level 7 and shall have the same structure and be subject to the same Taught Regulations as other Taught Masters Programmes of the University. A candidate registered on a Professional Doctorate who has obtained at least 60 credits at Level 7 but less than 120 credits at Level 7 shall be awarded the Postgraduate Certificate. A candidate registered on a Professional Doctorate who has obtained at least 120 credits at Level 7 but less than 180 credits at Level 7 shall be awarded a Postgraduate Diploma.</li> <li>(b) And only then secondly, by a programme of integrated research and professional practice and the submission of a thesis.</li> <li>(c) Candidates wishing to exit the programme after the completion of the Taught (Modular) Element and having obtained 180 credits at Level 7 shall be awarded a Taught Masters Award. Such candidates shall be eligible to be considered for the classification of Merit or Distinction. Such candidates will normally have the option to rejoin the programme within one year.</li> </ul>

<p><b>DBEnv</b> <b>DRealEst</b> <b>DConsMgt</b></p>	<p>A candidate may proceed to the Doctor of the Built Environment / Real Estate / Construction Management awards by following a programme of advanced study and research in which all candidates will be required to show evidence of satisfactory progress and an ability to proceed with the programme in:</p> <p>(a) Firstly, the Modular Element of the programme by attendance and assessment as prescribed by the University's Academic Regulations for Taught Programmes and the Special Regulations for the programme. The Modular Element of the programme shall comprise 180 credits at Level 7 and shall have the same structure and be subject to the same Taught Regulations as other Taught Masters Programmes of the University. A candidate registered for a Doctor of the Built Environment / Real Estate / Construction Management who has obtained at least 60 credits at Level 7 but less than 120 credits at Level 7 shall be awarded the Postgraduate Certificate in the Built Environment. A candidate registered for a Doctor in the Built Environment who has obtained at least 120 credits at Level 7 but less than 180 credits at Level 7 shall be awarded a Postgraduate Diploma in Built Environment Research.</p> <p>(b) And only then secondly, by a programme of integrated research and professional practice and the submission of a thesis.</p> <p>(c) Candidates wishing to exit the programme after the completion of the Modular Element and having obtained 180 credits at Level 7 shall be awarded an MSc or MRes in Built Environment Research (a Taught Masters Award). Such candidates shall be eligible to be considered for the classification of Merit or Distinction and will have the option to rejoin the programme within three years.</p>
<p><b>MPhil</b></p>	<p>A candidate may proceed to the Master of Philosophy Award (MPhil) by one of the following methods:</p> <p>(a) by following a programme of research or a programme of advanced study and research and submitting a thesis;</p> <p>(b) by submission as a member of the full-time or part-time academic staff of the University;</p> <p>(c) by submission as a graduate of the University.</p>
<p><b>MRes</b></p>	<p>A candidate may proceed to the Master in Research Award (MRes) by following a programme of advanced study and research in which all candidates will be required to show evidence of satisfactory progress and an ability to proceed with the programme in: Firstly, the Taught (Modular) Element of the programme by attendance as prescribed by the University's Academic Regulations for Taught Programmes and the Special Regulations for the programme. The Taught (Modular) Element of the programme shall comprise up to 60 credits at Level 7 and shall have the same structure and be subject to the same Taught Regulations as other Taught Masters Programmes of the University. A candidate registered on an MRes who has obtained at least 60 credits at Level 7 shall be awarded the Postgraduate Certificate.</p>
<p><b>MSc</b></p>	<p>A candidate may proceed to the Master of Science Award (MSc) by one of the following methods:</p> <p>(a) by following a programme of research or a programme of advanced study and research and submitting a thesis;</p> <p>(b) by submission as a member of the full-time or part-time academic staff of the University (c) by submission as a graduate of the University.</p>
<p><b>LL M</b></p>	<p>A candidate may proceed to the Master of Laws Award (LL M) by one of the following methods:</p> <p>(a) by following a programme of research or a programme of advanced study and research and submitting a thesis;</p> <p>(b) by submission as a member of the full-time or part-time academic staff of the University;</p> <p>(c) by submission as a graduate of the University.</p>

<b>Table B Category of Candidature (Regulation 7)</b>	
<b>Research Award</b>	<b>Categories of Candidature</b>
<b>PhD</b>	<ul style="list-style-type: none"> <li>(a) full-time candidate</li> <li>(b) part-time candidate</li> <li>(c) academic staff candidate</li> <li>(d) research fellow candidate</li> <li>(e) staff candidate</li> <li>(f) special candidate</li> <li>(g) candidate without residence in collaboration with an approved partner</li> <li>(h) graduate candidate</li> </ul>
<b>EngD</b>	<ul style="list-style-type: none"> <li>(a) full-time candidate</li> </ul>
<b>DMA</b>	<ul style="list-style-type: none"> <li>(a) full-time candidate</li> <li>(b) part-time candidate</li> <li>(c) academic staff candidate</li> <li>(d) research fellow candidate</li> <li>(e) staff candidate</li> </ul>
<b>DProf</b>	<ul style="list-style-type: none"> <li>(a) full-time candidate</li> <li>(b) part-time candidate</li> <li>(c) academic staff candidate</li> <li>(d) research fellow candidate</li> <li>(f) special candidate</li> </ul>

<p><b>DBEnv</b> <b>DRealEst</b> <b>DConsMgt</b></p>	<p>(b) part-time candidate</p>
<p><b>MPhil</b></p>	<p>(a) full-time candidate (b) part-time candidate (c) academic staff candidate (e) staff candidate (f) special candidate (g) candidate without residence in collaboration with an approved partner (h) graduate candidate</p>
<p><b>MRes</b></p>	<p>(a) full-time candidate (b) part-time candidate (e) staff candidate</p>
<p><b>MSc</b></p>	<p>(a) full-time candidate (b) part-time candidate (c) academic staff candidate (e) staff candidate (f) special candidate (h) graduate candidate</p>
<p><b>LL M</b></p>	<p>(a) full-time candidate (b) part-time candidate (c) academic staff candidate (e) staff candidate (f) special candidate (g) candidate without residence in collaboration with an approved partner (h) graduate candidate</p>

**Table C Duration (Regulation 9)**

<b>Award</b>	<b>Category of Candidature</b>	<b>Duration</b>	<b>Note</b>
<b>PhD</b>	(a) full-time (d) research fellow	3 Years	except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least 1 year full-time on an approved programme of further study or research, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years. In such circumstances Regulation 12(e) then applies in relation to the due recording and consideration of the admission decision and to the foregoing of Interim Assessment.
<b>PhD</b>	(b) part-time (e) staff	5 Years	(i) except where it can be shown to the satisfaction of the College Research and Innovation Committee that a candidate who is an employee of the University will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years, except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years;  (ii) except where (i) above does not apply but the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years.
<b>PhD</b>	(c) academic staff	3 Years	-
<b>PhD</b>	(f) special  (g) without residence in collaboration with an approved partner	As stipulated in each instance by the College Research and Innovation Committee	-
<b>EngD</b>	(a) full-time	4 Years	except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years.
<b>DMA</b>	(a) full-time (d) research fellow	3 Years	except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least 1 year full-time on an approved programme of further study or research, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years. In such circumstances Regulation 12(e) then applies in relation to the

			due recording and consideration of the admission decision and to the foregoing of Interim Assessment.
<b>DMA</b>	(b) part-time (e) staff	5 Years	(i) except where it can be shown to the satisfaction of the College Research and Innovation Committee that a candidate who is an employee of the University will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years, except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years;  (ii) except where (i) above does not apply but the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years.
<b>DProf</b>	(a) full-time (d) research fellow	3 Years	except where the candidates holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least 1 year full-time on an approved programme of further study or research, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years.
<b>DProf</b>	(b) part-time (c) academic staff	5 Years	(i) except where it can be shown to the satisfaction of the College Research and Innovation Committee that a candidate who is a full-time or part-time member of academic staff of the University will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years, except where the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 2 years;  (ii) except where (i) above does not apply but the candidate holds a Master's degree recognised for this purpose by the Senate or has been engaged for at least one year full-time on an approved programme of further study or research or has furnished evidence of equivalent postgraduate experience, the College Research and Innovation Committee may reduce the minimum duration to not less than 3 years.
<b>DProf</b>	(f) Special	As stipulated in each instance by	-

		the College Research and Innovation Committee	
<b>DBev</b> <b>DRealEst</b> <b>DConsMgt</b>	(b) part-time	5 Years	-
<b>MPhil</b>	(a) full-time	1 Year	However, normally a candidate would be expected to make full use of the discretion allowed under Regulation 27(c) so that their thesis was presented up to one year after the termination date of the specified minimum period had elapsed.
<b>MPhil</b>	(b) part-time	2 Years	However, normally a candidate would be expected to make full use of the discretion allowed under Regulation 27(c) so that their thesis was presented up to two years after the termination date of the specified minimum period had elapsed.
<b>MPhil</b>	(c) academic staff (e) staff	2 Years	except where a candidate who is an employee of the University holds a Bachelor's degree with honours recognised for this purpose by the Senate, and it can be shown to the satisfaction of the College Research and Innovation Committee, will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 1 year.
<b>MPhil</b>	all other categories	As stipulated in each instance by the College Research and Innovation Committee	-
<b>MRes</b>	(a) full-time	1 Year	
<b>MRes</b>	(b) part-time	2 Years	-
<b>MRes</b>	(c) academic staff (e) staff	2 Years	except where a candidate who is an employee of the University holds a Bachelor's degree with honours recognised for this purpose by the Senate, and it can be shown to the satisfaction of the College Research and Innovation Committee, will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 1 year.
<b>MSc</b>	(a) full-time	1 Year	
<b>MSc</b>	(b) part-time	2 Years	-



<b>MSc</b>	(c) academic staff (e) staff	2 Years	except where a candidate who is an employee of the University holds a Bachelor's degree with honours recognised for this purpose by the Senate or holds other equivalent qualifications approved for this purpose by Senate, and it can be shown to the satisfaction of the College Research and Innovation Committee, will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 1 year.
<b>MSc</b>	(f) special (g) graduate	As stipulated in each instance by the College Research and Innovation Committee	-
<b>LL M</b>	(a) full-time	1 Year	
<b>LL M</b>	(b) part-time	2 Years	-
<b>LL M</b>	(c) academic staff (e) staff	2 Years	except where a candidate who is an employee of the University holds a Bachelor's degree with honours recognised for this purpose by the Senate, and it can be shown to the satisfaction of the College Research and Innovation Committee, will be able to conduct his/her programme of further study and research on a substantially full-time basis and will be substantially free from any other duties, the College Research and Innovation Committee may reduce the minimum duration to not less than 1 year.
<b>LL M</b>	all other categories	As stipulated in each instance by the College Research and Innovation Committee	-

**Table D Examination (Regulation 32)**

<b>Award</b>	<b>Requirement for Oral Examination</b>	<b>Other Provision</b>
<b>PhD</b>	The Examiners shall examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>EngD</b>	The Examiners shall examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>DMA</b>	The Examiners shall examine the candidate orally on the subject of the portfolio and on the particular field of learning within which the subject of his/her portfolio falls.	The oral examination shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be held elsewhere than in the University. Assessment will be based on the appropriate criteria for each component of the submitted portfolio. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>DProf DBEnv DRealEst DConsMgt</b>	The Examiners shall examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>MPhil</b>	The Examiners may at their discretion examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination, if any, shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be conducted separately by the Examiners or for it to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>MRes</b>	The Examiners may at their discretion examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination, if any, shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be conducted separately by the Examiners or for it to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.

<b>MSc</b>	The Examiners may at their discretion examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination, if any, shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be conducted separately by the Examiners or for it to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.
<b>LL M</b>	The Examiners may at their discretion examine the candidate orally on the subject of the thesis and on the particular field of learning within which the subject of his/her thesis falls.	The oral examination, if any, shall be conducted jointly by the Examiners and shall take place in the University except that in exceptional circumstances the College Research and Innovation Committee may give permission for the oral examination to be conducted separately by the Examiners or for it to be held elsewhere than in the University. The Examiners may, at their discretion, require a candidate to present himself/herself for a written or practical examination or other test.

**Table E Report of the Examiners (Regulation 33)**  
**Possible Recommendations by the Board of Examiners**

Award	Recommendations
<b>PhD</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</li> <li>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</li> <li>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 12 months of the date of the original oral examination;</li> <li>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</li> <li>(vi) that the thesis be resubmitted for another (lower) award within 3 months;</li> <li>(vii) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</li> </ul>
<b>EngD</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</li> <li>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</li> <li>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 12 months of the date of the original oral examination;</li> <li>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</li> <li>(vi) that the thesis be resubmitted for another (lower) award within 3 months;</li> <li>(vii) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</li> </ul>
<b>DMA</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) that the degree be conditionally awarded, subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</li> <li>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be</li> </ul>

	<p>completed within 3 months of the date of the oral examination and which do not require a further oral examination;</p> <p>(iv) that the candidate be permitted to present a revised portfolio for examination on a subsequent occasion with a further oral examination within 12 months of the date of the original oral examination;</p> <p>(v) that the portfolio is satisfactory but a further examination is required within three months of the date of the original examination;</p> <p>(vi) that the portfolio be resubmitted for another (lower) award within 3 months;</p> <p>(vii) that the portfolio does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</p>
<b>DProf</b>	<p>(i) that the degree be awarded;</p> <p>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</p> <p>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</p> <p>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 12 months of the date of the original oral examination;</p> <p>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</p> <p>(vi) that the thesis be resubmitted for another (lower) award within 3 months;</p> <p>(vii) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated. However such a candidate, having successfully completed the Taught (Modular) Element and having obtained 180 credits at Level 7, shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards and shall be eligible to be considered for the classification of Merit or Distinction.</p>
<b>DBEnv DRealEst DConsMgt</b>	<p>(i) that the degree be awarded;</p> <p>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</p> <p>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</p> <p>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 12 months of the date of the original oral examination;</p> <p>v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the</p>

	<p>original oral examination;</p> <p>(vi) that the thesis be resubmitted for another (lower) award within 3 months;</p> <p>(vii) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated. However such a candidate, having successfully completed the Taught (Modular) Element and having obtained 180 credits at Level 7, shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards and shall be eligible to be considered for the classification of Merit or Distinction.</p>
<b>MPhil</b>	<p>(i) that the degree be awarded;</p> <p>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</p> <p>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</p> <p>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 6 months of the date of the original oral examination;</p> <p>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</p> <p>(vi) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</p>
<b>MRes</b>	<p>(i) that the degree be awarded;</p> <p>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</p> <p>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</p> <p>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 6 months of the date of the original oral examination;</p> <p>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</p> <p>(vi) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated. However such a candidate who had obtained at least 60 credits at Level 7 shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards.</p>
<b>MSc</b>	<p>(i) that the degree be awarded;</p>

	<ul style="list-style-type: none"> <li>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination</li> <li>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</li> <li>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 6 months of the date of the original oral examination;</li> <li>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</li> <li>(vi) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</li> </ul>
<b>LL M</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) that the degree be conditionally awarded subject to minor typographical corrections and/or amendments to content which can be completed within 4 weeks of the date of the oral examination and which do not require a further oral examination;</li> <li>(iii) that the degree be conditionally awarded subject to major typographical corrections and/or amendments to content which can be completed within 3 months of the date of the oral examination and which do not require a further oral examination;</li> <li>(iv) that the candidate be permitted to present a revised thesis for examination on a subsequent occasion with a further oral examination within 6 months of the date of the original oral examination;</li> <li>(v) that the thesis is satisfactory but a further oral examination is required within three months of the date of the original oral examination;</li> <li>(vi) that the thesis does not satisfy the criteria for a postgraduate research award and the candidature be terminated.</li> </ul>

**Table F Report of the Examiners (Regulation 33)**  
**Possible Decisions by the Postgraduate Research Award Board**

<b>Award</b>	<b>Decision</b>
<b>PhD</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion with or without a further oral examination within 12 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> <li>(iv) permit the thesis to be resubmitted for another (lower) award within three months;</li> <li>(v) that the degree be not awarded and that the candidature be terminated.</li> </ul>
<b>Eng D</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion with or without a further oral examination within 12 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> <li>(iv) permit the thesis to be resubmitted for another (lower) award within three months;</li> <li>(v) that the degree be not awarded and that the candidature be terminated.</li> </ul>
<b>DMA</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised portfolio and to present himself/herself for examination again on a subsequent occasion with or without a further oral examination within 12 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> <li>(iv) permit the portfolio to be resubmitted for another (lower) award within three months;</li> <li>(v) that the degree be not awarded and that the candidature be terminated.</li> </ul>
<b>DProf</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion with or without a further oral examination within 12 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> </ul>



	<p>(iv) permit the thesis to be resubmitted for another (lower) award within three months;</p> <p>(v) that the degree be not awarded and that the candidature be terminated. However such a candidate, having successfully completed the Taught (Modular) Element and having obtained 180 credits at Level 7, shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards and shall be eligible to be considered for the classification of Merit or Distinction.</p>
<b>DBEnv DRealEst DConsMgt</b>	<p>(i) that the degree be awarded;</p> <p>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion with or without a further oral examination within 12 months;</p> <p>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</p> <p>(iv) that the degree be not awarded and that the candidature be terminated. However such a candidate, having successfully completed the Taught (Modular) Element and having obtained 180 credits at Level 7, shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards and shall be eligible to be considered for the classification of Merit or Distinction.</p>
<b>MPhil</b>	<p>(i) that the degree be awarded;</p> <p>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion within 6 months;</p> <p>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</p> <p>(iv) that the degree be not awarded and that the candidature be terminated.</p>
<b>MRes</b>	<p>(i) that the degree be awarded;</p> <p>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion within 6 months;</p> <p>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</p> <p>(iv) that the degree be not awarded and that the candidature be terminated. However such a candidate, having successfully obtained at least 60 credits at Level 7, shall be referred to the appropriate Board of Examiners for Postgraduate Taught Awards.</p>

<b>MSc</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion within 6 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> <li>(iv) that the degree be not awarded and that the candidature be terminated.</li> </ul>
<b>LL M</b>	<ul style="list-style-type: none"> <li>(i) that the degree be awarded;</li> <li>(ii) permit the candidate to present a revised thesis and to present himself/herself for examination again on a subsequent occasion within 6 months;</li> <li>(iii) permit the candidate to present himself/herself for a second oral examination or for a written examination within three months;</li> <li>(iv) that the degree be not awarded and that the candidature be terminated.</li> </ul>

<b>Table G Report of the Examiners (Regulation 33)</b>	
<b>Other aspects upon which the Postgraduate Research Award Board must be satisfied before a decision is made to confer an award</b>	
<b>Award</b>	<b>Conditional on meeting the criteria consistent with the FHEQ guidelines for the appropriate level</b>
<b>PhD</b>	<ul style="list-style-type: none"> <li>(i) that the candidate has demonstrated the ability to create and interpret new knowledge through original research or other advanced scholarship of a quality to satisfy peer review; and</li> <li>(ii) that the candidate has demonstrated that the thesis is his/her own work; and</li> <li>(iii) that the candidate has satisfied the Examiners in any oral examination; and</li> <li>(iv) that in their opinion the thesis merits the Award.</li> </ul>
<b>EngD</b>	<ul style="list-style-type: none"> <li>(i) that the candidate has demonstrated the ability to create and interpret new knowledge through original research or other advanced scholarship of a quality to satisfy peer review; and</li> <li>(ii) that the candidate has demonstrated that the thesis is his/her own work; and</li> <li>(iii) that the candidate has satisfied the Examiners in any oral examination; and</li> <li>(iv) that in their opinion the thesis merits the Award.</li> </ul>
<b>DMA</b>	<ul style="list-style-type: none"> <li>(i) that the candidate has demonstrated the ability to create and interpret new knowledge through original research or other advanced scholarship of a quality to satisfy peer review; and</li> <li>(ii) that the candidate has demonstrated that the thesis is his/her own work; and</li> <li>(iii) that the candidate has satisfied the Examiners in any oral examination; and</li> <li>(iv) that in their opinion the thesis merits the Award.</li> </ul>
<b>DProf DBEnv DRealEst DConsMgt</b>	<ul style="list-style-type: none"> <li>(i) that the candidate has demonstrated the ability to create and interpret new knowledge through original research or other advanced scholarship of a quality to satisfy peer review; and</li> <li>(ii) that the candidate has demonstrated that the thesis is his/her own work; and</li> <li>(iii) that the candidate has satisfied the Examiners in any oral examination; and</li> <li>(iv) that in their opinion the thesis merits the Award.</li> </ul>

<b>MPhil</b>	<ul style="list-style-type: none"> <li>(i) that the candidate possesses a satisfactory knowledge and understanding of existing studies relevant to the subject of his/her thesis;</li> <li>(ii) that the thesis gives evidence of sufficient experience in methods of research;</li> <li>(iii) that the thesis contains a satisfactory statement of the purpose of the candidate's investigation and a critical discussion of the results;</li> <li>(iv) that in their opinion the candidate merits the Award.</li> </ul>
<b>MRes</b>	<ul style="list-style-type: none"> <li>(i) that the candidate possesses a satisfactory knowledge and understanding of existing studies relevant to the subject of his/her thesis;</li> <li>(ii) that the thesis gives evidence of sufficient experience in methods of research;</li> <li>(iii) that the thesis contains a satisfactory statement of the purpose of the candidates investigation and a critical discussion of the results;</li> <li>(iv) that in their opinion the candidate merits the Award.</li> </ul>
<b>MSc</b>	<ul style="list-style-type: none"> <li>(i) that the candidate possesses a satisfactory knowledge and understanding of existing studies relevant to the subject of his/her thesis;</li> <li>(ii) that the thesis gives evidence of sufficient experience in methods of research;</li> <li>(iii) that the thesis contains a satisfactory statement of the purpose of the candidates investigation and a critical discussion of the results;</li> <li>(iv) that in their opinion the candidate merits the Award.</li> </ul>
<b>LL M</b>	<ul style="list-style-type: none"> <li>(i) that the candidate possesses a satisfactory knowledge and understanding of existing studies relevant to the subject of his/her thesis;</li> <li>(ii) that the thesis gives evidence of sufficient experience in methods of research;</li> <li>(iii) that the thesis contains a satisfactory statement of the purpose of the candidate's investigation and a critical discussion of the results;</li> <li>(iv) that in their opinion the candidate merits the Award.</li> </ul>